



Management Committee Meeting MINUTES Wednesday 29 June 2022

Present: Nicole Cadogan (President - via vidcon), Dwight Graham (Treasurer), Janine Curtis (Secretary), Nick Osborne (Registrar), Jane Stoodley (Coach), Donna Watts-Endresz (Manager), Sarah Walker (Manager), Veronica Lange (Coach - via vidcon), Amber Collits (Coaching Convenor - via vidcon), Bec Farquarson (Coach - via vidcon), Alex Connell (Coach - via vidcon)

Apologies: Isobel Stoodley, Jackie Jukes, Lauren Jukes, Ellie Stanley, Liz Gold, Keely Endresz, Erin Berlin, Nikki Spence, David Cadogan, Amy Kahler, Belinda Ingram, Jackie Garcia

Meeting Opened: 6.09pm

- 1. Previous Minutes:** The Secretary moved that the previous minutes on 16 May 2022 be accepted as a true and accurate record.

Seconded: Donna

Carried

2. Outstanding Business:

- **Response from NNA re: training court allocation/ lighting.** The Registrar has been in contact with Helen from NNA, and the lighting issues seem to have been resolved.
- **Goldies training** - Amber confirmed that a court has been booked for Goldies on Fridays from 4-5pm.
- **Committee members to review Duty Statements** This will remain a standing agenda item
ACTION: Committee members.
- **Strategy Sub Committee.** Nick has formed the subcommittee, and programmed the first meeting on Saturday 9th July at 0930. Venue to be advised
- **Uniform** – Nicole advised that she is still awaiting response from MCM about the inclusion of mandatory delivery costs added prior to ordering page in our online shop.
ACTION: Nicole to continue to follow up
- **Hoodies** - Nicole noted that hoodies have NOT been added to website, but can be purchased at cost of \$50 each. Members can contact The Netball Shop for orders (bulk team orders are preferred) via Liz
- **Managers Shirts** Nicole to note that neither Caitlin nor Sarah wanted manager's shirts
- **Superstars Shirts** - It was noted that the Superstars received Molycop shirts but they were too large. The Committee agreed that Liz should reorder the shirts in appropriate sizes.
ACTION: Liz to reorder shirts

- **Port Waratah Coal Services** – Donna advised that photos have not yet been sent to PWCS, however she has changed Facebook profile picture to PWCS sponsored shirt photo. Donna requested more photos of players in the sponsored hoodies
ACTION: Donna to follow up with Liz to access photos taken of players in branded apparel
ACTION: Alex to take photos of Kittyhawks and send to Donna

3. Out of session Business:

- **Charlestown Carnival** – notified via Alex. Sunday 24 July, \$33 per team, umpire your own, open to all ages. Interest from Kittyhawks, Carebears, Titans, Spitfires, Wedgetails.
ACTION: Interested coaches and managers to register teams
- **Communication** - Janine suggested communicating to members on importance of fundraising and what funds are used for
ACTION: Janine to send Donna email with suggested wording to add post to facebook and to Nick for inclusion on website.
- **NNA Council meeting 23 May** – Janine attended and communicated the following notes to exec, coaches and managers:
 - Borrowed Player Policy has been updated to now allow a player from a lower graded team to play up 7 times before being deemed a member of higher team on 8th game. This is a significant increase and was made to accommodate potential increased unavailability of players due to COVID/illness. Also can now have up to 10 players (was previously eg if only have 6 players, you can borrow 4 (instead of 6 and 2) etc. Policy here: <https://www.newcastlenetball.com.au/policies>
 - The Friday night's game (27 May) was be at 6.40pm to allow for cultural performance as part of Indigenous Round
 - Reminder that all players and positions must be marked on scoresheet at commencement of game – this is to determine eligibility for finals.
 - Also we (and other clubs) requested some flexibility be shown regarding the Adverse Weather Policy given the wet start to the year. We would like to see some washed out games replayed as our season has already been shortened significantly. We were asked to put this in writing. (see Correspondence)
- **Follow up on Adverse Weather Policy.** Donna advised that an NNA will form a subcommittee to look at addressing number of games cancelled due to adverse weather throughout the 2022 season. Overall feedback from all clubs is that teams hate missing games. Various options being explored such as extension to season or alternate makeup games. Also change whereby all morning games will be called off in a group and all afternoon games in an afternoon group.

4. Treasurer's Report: The Treasurer presented the report at Attachment 1 and moved that the report be accepted:

Seconded: Nick Osborne

Carried

Points of note:

Pie drive profit was \$861 above expected \$500

Trivia night made \$474

TOTAL for these two activities was \$1334

Sarah Walker and Jane Stoodley suggested that in future it would be better to space these activities out to spread out costs for members.

ACTION: Address in Strategy Subcommittee

Nick noted that the \$2000 from Nettyheads (see Item 14) has to go against Nettyheads expenditure. May have to go against 2023 as funding may not be able to be spent retrospectively for 2022 sessions.

ACTION: Nick to confirm policy

5. Registrar's Report.

There have been no significant issues or arising with respect to Registrations. We have received and refunded one registration fee ex Netball NSW (Ebony Shelton – \$91.63), and are still waiting for NNSW fee of \$70.63 (that is due to Ella Di Donna). Minutes of 16 May 22 Item 5 refer.

The Registrar noted that the updated 2022 NNA Borrowing Policy (as per Item 3) has seemed to have had a major effect on the number of casual players. Over the last few weeks, the number of borrowed players had increased (mainly in Senior teams) and there has been a significant decrease in the number of casual registrations.

6. Uniform Coordinator Report. Nil report**7. Umpiring Convenor report**

Ellie advised that we have had great support from all our helpers for our juniors. Ellie is still trying to help out juniors get their silver and gold awards but it has been challenging with the weather and the washed out games.

We have also had some communication with Di Burns and NNA regarding umpires on some of our games during the season. Two to note have been the Goldies (Round 3) and Wedgetails (Round 7).

Sarah Walker thanked everyone involved for all the support provided to junior umpires.

8. Coaching Convenor Report. The Coaching Convenor has received complaint regarding parent behaviour. The Executive, with the Coaching Convenor, will deal with the complaint.

[Afternote: A following Executive meeting at 7.00pm agreed that Nick and Janine will conduct the investigation and advise the Executive]

9. Publicity Officer Report.

The Publicity Officer note that in general our publicity is going well, with lots of hits on facebook and cross tagging in NNA posts. Engagement has increased and numbers of followers has increased. She encouraged members to share, tag and like posts.

Nick and Donna are looking at updating our website over the next several months to make it look more contemporary. This will not incur additional cost from MCM, as most of the design will be to the front page rather than to the system.

10. Fundraising Report: There was no report provided however the following was noted:

Pie drive Covered in Finance report - \$861 profit. A very good effort, and thanks to Lauren and the team

Trivia night Covered in Finance report - \$474 profit. Numbers down on previous years. Need to advertise much earlier and include Bowling Club for invitation.

Bunnings Wallsend BBQ - The Club Executive decided out of session that the Bunning BBQ had too much overhead to warrant continuing at this time. It was noted by Sarah Walker that the notification of the cancellation was a bit later than desirable. The Exec agreed to ensure that decisions are communicated to group chat in a timely fashion.

11. Correspondence: See attachment 2.

12. Club Photography. Nicole has arranged for Club photos will be taken on Saturday 23rd July. Coaches and Managers have been informed via Messenger chat.

13. Sponsorship status (President) President provided update on:
Molycop signage in Maud St . Fence signage unlikely to happen due to precedent setting with other sponsored organisations. Action closed
Bowling Club funding. Terry has advised funding approved and funding will be transferred shortly

14. Grants. The Club was successful with respect to Local Sports Grants Program NettyHeads (\$2000), and Nick has submitted the required paperwork to the NSW Dept of Sports. The Club has not been notified of the status of the Senior rego (\$5000) application, and Nick noted unlikely we will receive a nil response – therefore we should assume we did not receive a grant.

15. Coaches book
Nicole advised books have been ordered and delivered and distributed.

16. General business. There was no General Business

17. Next Meeting Date:
Wednesday 3rd August 6pm at the Bowling Club

Dates to note:
Saturday 23rd July: Club Photos

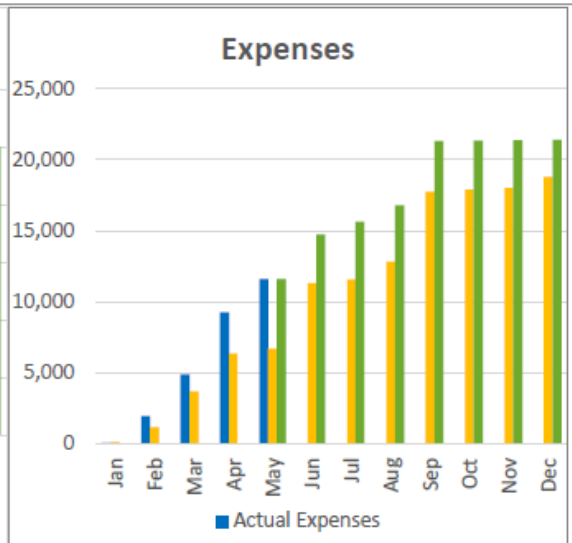
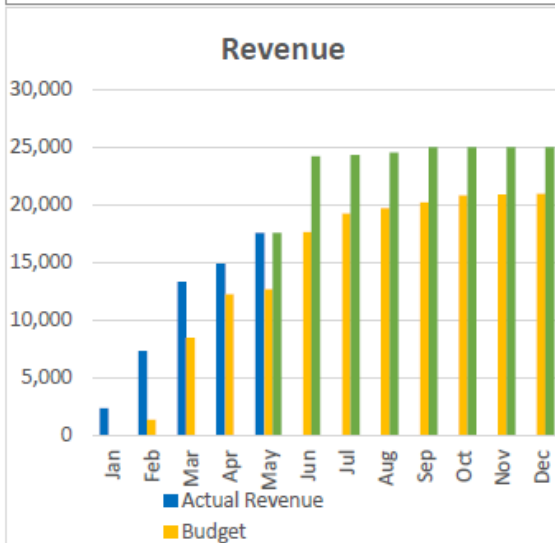
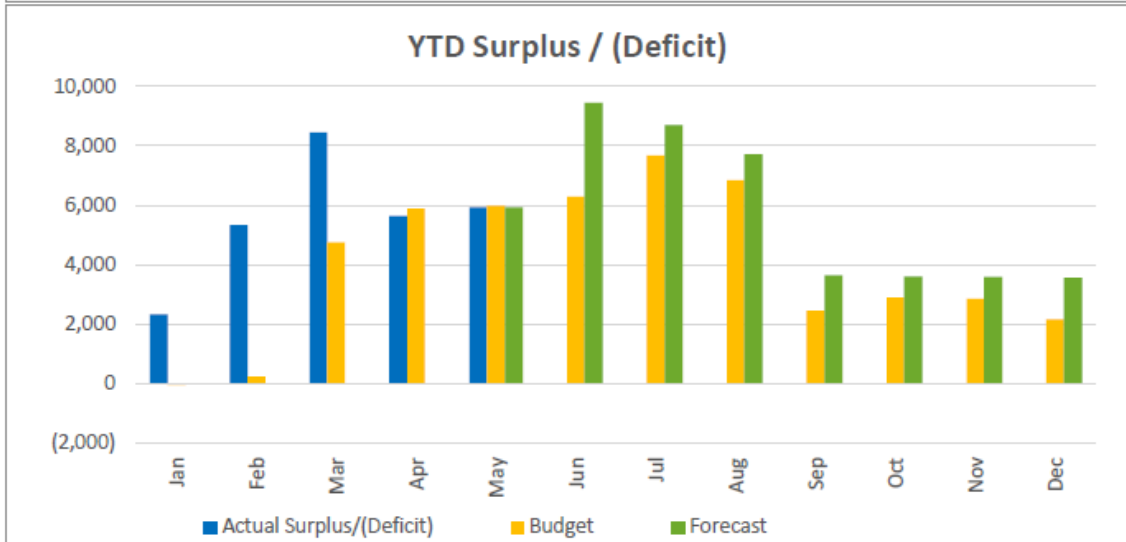
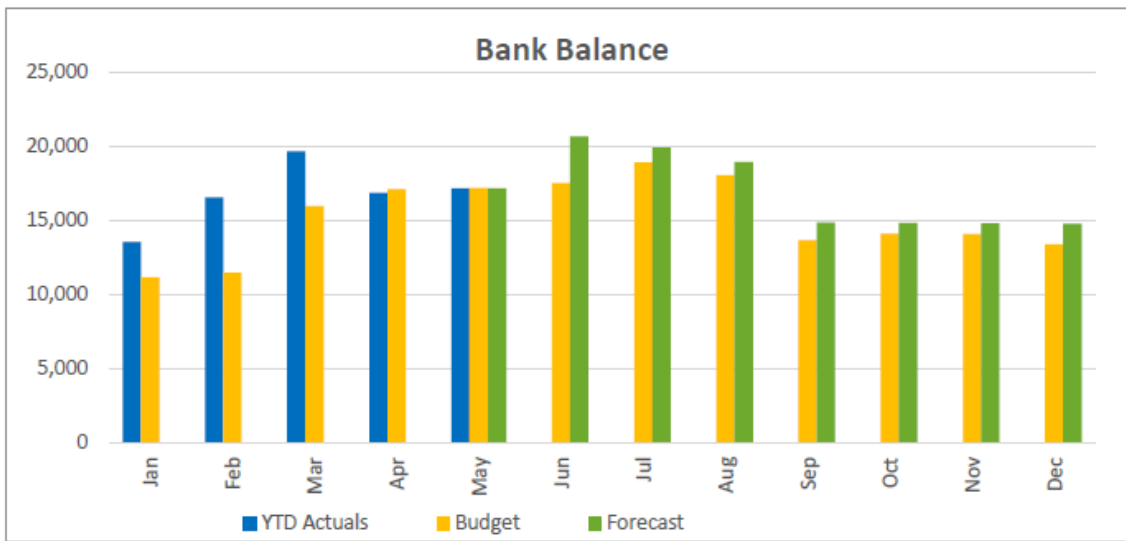
Meeting Closed: 6.49pm

Janine Curtis
Janine Curtis
Secretary

Attachment 1: Treasurer's report



May 2022 Finance Report Ver 2



Notes

YEAR-TO-DATE VARIANCES

At 31 May 22 we had \$17,148 in the bank, which is right on budget. The year-to-date operating result of a profit of \$5,927, which is also right on budget.

The main variances in the result are:

- We received the NSW Grassroots Sport grant (\$1,000), MolyCop sponsorship (\$2,500) and the Port Waratah sponsorship (\$1,500). I had estimated we would get the Port Waratah and hence we well are ahead of the sponsorship budget.
- \$840 of sponsorship received for the Kittyhawks. This is offset by uniform purchases
- A total of \$7,555 of registration fees have been received and refunds (family and withdrawals) of \$676 were paid out, making net registration income of \$6,879, which is \$1,154 ahead of where I budgeted, due to more registrations than I expected. Coming out of COVID, this has been difficult to predict. Nearly all the refunds for coaches, assistant coaches and families have now been paid.
- Uniform sales are now going through our bank account and we have recorded \$2,719 in sales and \$6,840 in purchases. The \$4,121 difference is shirts funded by grants including teams, new players and coaches shirts.
- Court hire fees of \$1,346 are ahead of budget by \$446 but the increased forecast means \$450 remains. We will have to be careful not to exceed this budget, particularly with the forecast continued wet weather.

Forecasting

I am forecasting we will have \$14,872 in the bank and an end of year surplus of \$3,652, which are both \$1,486 above the original budget.

The key changes behind the end of year forecast being different to the original budget are:

- \$2,000 additional from NSW Govt – Grassroots sport grant – Nice work Nick
- \$2,500 unbudgeted, from Molycop as per recent the agreement – Nice work Nicole
- \$1,500 unbudgeted, from Port Waratah
- \$1,000 unbudgeted, grant from Netball NSW for grassroots netball post COVID
- \$840 of unbudgeted, sponsorship received for the Kittyhawks (offset by additional uniform purchases – see below)
- \$1,005 more of registration fees being more than I budgeted
- Additional uniform purchases of \$3,540 (MolyCop shirts, training singlets and coach's shirt) paid for by additional sponsorship.
- Given the projected profit, Exec should turn their minds to whether to save this for the future or invest in the club.

Other

- There are no outstanding debts
- We are yet to receive the Bowling club sponsorship (\$3,000)



Waratah Netball Club Inc

Financial Report
YTD, ending 31 May 2022

Income	2022 Month Budget	May Month Actuals	Variation Fav / (Unfav)	2022 YTD Budget	2022 YTD Actuals	Variation Fav / (Unfav)	2022 Budget	Forecast	Variation Fav / (Unfav)
Registration	200	(133)	(333)	5,725	6,879	1,154	6,115	7,120	1,005
Sponsorship	-	-	-	4,500	5,850	1,350	4,500	10,850	6,350
Fundraising - Trivia	-	180	180	-	180	180	1,200	510	(690)
Fundraising - Other	-	422	422	500	422	(79)	1,000	422	(578)
Pie Drive Income	-	1,489	1,489	-	1,489	1,489	4,500	2,575	(1,925)
Uniform Sale	150	672	522	1,550	2,719	1,169	2,000	2,920	920
Other Income	83	-	(83)	417	-	(417)	1,000	-	(1,000)
Presentation Fees	-	-	-	-	-	-	650	650	-
Total Income	433	2,629	2,195	12,692	17,538	4,847	20,965	25,047	4,082
Expenditure:									
Coaches Courses	42	-	42	208	1,135	(926)	500	1,250	750
Equipment	-	-	-	-	-	-	500	200	(300)
Coaching Equip & Balls	-	-	-	750	223	527	750	800	50
Pie Drive Costs	-	10	(10)	-	10	(10)	4,000	2,210	(1,790)
Trivia Night	-	-	-	-	-	-	-	37	37
MyClubMate Fees	-	495	(495)	-	495	(495)	470	495	25
Preseason	-	-	-	1,500	1,015	485	1,500	1,015	(485)
Presentation	-	-	-	-	-	-	4,700	4,700	-
Presentation Vouchers	-	-	-	-	-	-	800	800	-
Court hire	100	50	50	900	1,346	(446)	1,000	1,796	796
Rego & Other Refunds	-	209	(209)	-	229	(229)	-	229	229
Social Memberships	-	-	-	-	-	-	280	-	-
Uniform Purchases	150	1,261	(1,111)	3,050	6,840	(3,790)	3,500	7,040	3,540
Fundraising Costs	-	319	(319)	-	319	(319)	-	319	319
Miscellaneous Costs	50	-	50	300	-	300	800	225	(575)
Total Expenditure	342	2,345	(2,003)	6,708	11,611	(4,903)	18,800	21,395	2,595
FY18-19 Inc/(Exp)	92	284	192	5,983	5,927	(56)	2,165	3,652	1,487

Bank Account		Petty Cash	
Balance at 01 Jan 22	11,221	Balance at 01 Jul 21	292
Total Credits	17,538	Income:	
Total Debits	11,611	Outgoing:	
Current Balance	17,148	Closing Petty C	292

Net Worth		Outstanding Debtors	
Bank Balance	17,148	Registration	-
Petty Cash	292	Uniforms	-
Less debtors	-		-
Net Worth	17,440		-
Increase/(Decrease)	5,927		

check ok

check ok

DJ Graham
Dwight Graham
Treasurer

Attachment 2: Correspondence

IN	OUT	RESPONSE	ACTION
Wed 18 May – NNA Indigenous Round 27&28 May		Adjusted game start time communicated to teams. Waratah participated in Indigenous Round.	
Tue 3 May – NNA communication of upcoming Council meeting on 23 May		Waratah reps attended and points circulated by Secretary.	
Tue 24 May - (from NNA) Blacktown all age carnival to be held on Sun 17 July		nil	
	Sat 28 May – Secretary to NNA Umpiring Convenor (cc NNA Secretary) re: umpiring (by Uni) on Round 7 game between Wedgetails and Souths Jarrah. Umpiring was poor due to a first-time umpire who was unsupported.	Acknowledged by NNA. Expect there will not be any further action.	Saved in Correspondence
	Mon 30 May - Secretary to NNA re: Adverse Weather Policy. Request to review given unprecedented amount of washed-out games	Nil response	NNA to form a Sub Committee to investigate options
Sun 5 June – NNA to exec. Fine issued to Spitfires and loss of point due to no-show umpiring	Mon 6 June – Dwight sent email appealing decision due to umpire confusion over court # but umpire was in attendance and did end up umpiring.	NNA advised they would revoke fine and loss of point but Spitfires would need to provide an umpire for an additional duty on Round 9 (washed out). Duty has been completed Round 10 and point has been re-instated	Action Completed.
Tue 7 June – Office of Sport – grant successful		Registrar accepted terms and conditions	
Wed 8 June – Working with Children Check expires after 5 years			ACTION: Nick to check if all WWCC are current
	Sun 12 June – Registrar to NNA Facilities - Thursday night (training), lights going off too soon (before 8.30 as paid for) Sorted. No further action	NNA Facilities note the error and has corrected it.	Resolved. No further action required
Tue 14 June – Charlestown Netball Carnival Sun 27 July. Request from Bec Farquharson to borrow WNC tent			Bec to collect from Jackie Jukes. Carebears have been registered.

IN	OUT	RESPONSE	ACTION
Tue 14 June – NNA advised refund for Ebony Shelton has been made to our club		Refund was then passed onto Ebony	
Wed 15 June – NNA provided update on U8 & U9 yrs vote on lowered goal posts. Results were inconclusive (50/50)			ACTION: to be raised in Strategic Subcommittee to pose the case to NNA AGM
Sat 18 June – invitation from Lakeside for U8,9,10yrs to attend Netta Carnival on Sun 31 July		Details have been sent to Superstars Manager	
	Tue 14 June – President to NNA re: Souths using our allocated court for training	Response from Souths acknowledged that will rectify this	Saved in Correspondence