



# Management Committee Meeting

## 12 May 2026

**Attendees:** Nicole Cadogan, Nick Osborne, Dwight Graham, Nadine Gallaway, Liz Gold

**Apologies:**, Isobel Stoodley, Jane Stoodley

**Meeting Opened:** 6.36pm

1. **Previous Minutes:** Dwight moved that the minutes from the previous meeting held on 19 Mar 26 be accepted as a true and accurate record.  
**SECONDED:** Nick  
**CARRIED**
2. **Action Items and Business Arising:** Nick reviewed the action items in Attachment 1
3. **Correspondence:** See Attachment 2. No action required
4. **Out of session Business:**
  - The Exec approved the purchase of an additional five benches - four via *Exec Chat 12 April 26*, and one via *Exec email 20 April 26*.
  - The Exec approved \$180 for the purchase of additional labels for benches via *Exec Chat 24 April 26*.
5. **Treasurer's Report:** The Treasurer presented the report of April 2026 and moved that it be accepted.  
**Seconded:** Nick  
**Carried**
6. **Registrar's Report:**
  - **Day Registration Procedures.**
    - NNA has advised that unlike previous years, Day Rego fees (ie Casual) do **NOT** count towards the usual NNA / Club rego. Therefore, anyone that completes a Day Rego will pay full fees once they then complete a full registration - there will be no reimbursement nor offset for casual fees.
    - The current Competition Structure Policy (2025) para 1.2 e) & f) remains extant. Therefore **after two games** a Day Rego player **MUST** do a full registration for that the team in which they intend to play the third game. Noting that each Day registration costs \$37, this \$74 for the first two games will NOT count towards full registration.
    - Day registrations will **NOT** count towards eligibility – you must be a fully registered player to be eligible and have played three games to qualify.
  - **Registration of Coaches and Managers**
    - NNA has requested Clubs to ensure all coaches and managers are registered.
    - Players who are also coaches or managers must register separately as players cannot be allocated to coaching role in PlayHQ.
    - Once registered, coaches and managers are to be allocated to their respective teams in PlayHQ.
    - NNA has requested this to be completed prior to the commencement of Round 4.
    - NNA will also be checking that all coaches have at least Foundation Course qualifications.

- **Mens Team Registration:** Nicole advised that we now have a Men's team in the Friday night competition. Nicole moved that the Club waive the Club fees for Men's 2026 team.  
**Seconded: Dwight**  
**Carried**

7. **Coaching Convenor Report:**

- There was no Coaching Convenor report, however the Committee noted that like many other clubs, Waratah is still short of coaches across all teams. Several coaches are currently coaching two to three teams.

8. **Umpiring Convenor's Report:**

- Support is still being sought for junior umpires in some timeslots. Rachel is working through the remaining gaps and has secured coverage for all other teams. The Capris continues to experience difficulty obtaining support for their umpiring duties.

9. **Sponsorship Report:**

- Nick advised that the Club management needs to be clearer on what sponsorship / grants the Club is receiving, and how those funds are allocated. He advised that our expected income is:
  - **GAVS Group**      \$1500 (rx'd 29 Apr 26)
  - **Tilly's**            \$2500 (rx'd 09 Feb 26)
  - **LGSP Grant**      \$3500 (agreement submitted, awaiting payment)
  - **MolyCop**          \$2500: Nicole has letter sent to MolyCop and waiting on a response [AI 232, 233]
  - **Currawong**        \$3000: no 2026 agreement nor invoice on file. [AI 233]
  - **MWBC**             \$4000: there is no 2026 agreement on file. Nicole will engage MWBC [AI 234]
- Our allocated expenditure is:
  - **GAVS Group:** Patches for GAVS Group, rest to consolidated Club account?
  - **Tillys:** Allocated to juniors to provide hoodies/training shirts.
  - **LGSP:** Specific to juniors NettyHub, and equipment buy. We have flexibility as to what equipment.
  - **MWBC:** Consolidated Club account for general expenditure.
  - **Currawong:** Tri-series expenditure.
  - **MolyCop:** White Polo expenditure. All managers and Tri-series scorers receive a shirt – Liz will confirm names and provide shirts.
- Nick advised that we need to have clearer guidance on the allocation of sponsorship and grants funding. He will form a small working group to develop draft guidance [AI 235]

10. **Uniform and Equipment Report:**

- the Uniform Policy requires updating to reflect recent additions and procedural changes. This is being worked on by Liz and Nicole [AI 236]
- There are plenty of training balls and game balls in storage. If new training balls or game balls required, coaches and managers to send Liz Gold a private message with the amount they need to be replaced. The old balls should be disposed of – Liz does not want them returned. Please advise Liz of the collection time. The items can be made ready for same-day collection, but they are required to be collected on the day they are requested. Prompt pickup is necessary.
- There are plenty of training dots and cones available as well as other training supplies like ladders, agility poles, boxing gear, skipping roles, small bean bags.
- Liz is in contact with coaching convenors to look at what equipment is available and to let coaches know.

- New stickers for the Team Benches have been ordered and Liz will liaise with teams requiring them to arrange a time and place to collect them.

#### 11. **Social Media Report:**

- Regular season content is ongoing, including Round Results, Award Winners, reel highlight of photos from the round, weekly highlight of a junior and senior team, and advertising of upcoming events.
- A big thank you for all the teams, players and members who have sent us photos and blurbs. We couldn't do it without you.
- We have consistently shared content for 22 weeks in a row
- Some of our highest performing posts, since last meeting included ANZAC Day, the highlight on Mason Cadogan at Nationals, and our collaboration with S trend for uniforms.
- The Social Convenors advised that, despite the PlayHQ Non-consent response when registering, the following have permitted their photos being on Club social media (for minors below, this was confirmed by their parents):
  - Carly Baker (Senior Wedgetails)
  - Sienna Movigliatti (21yrs Originals)
  - Sama Bhatti (21yrs Originals)
  - Ella Blyton (9yrs Moonlights)
  - Zoe Blyton (8yrs Frogs)

#### 12. **Tri-Series Report:**

- There have a few changes over the last couple of months, with those additions improving the teams. Each team is a little stronger than last year and the squad training with the 21s is both working well and developing our home-grown talent for the future.
- Haven't had a win yet but have played the top three clubs packed with representative and premier league players. We expect to see better results over the remaining games of the round.
- The teams sit
  - 23s – 8th
  - Opens – 7th but a point deduction cost them 6th
  - Champs – 7th

#### 13. **Fundraising and Social Coord Report:**

- The Social Convenors have been requested to provide a report on the Trivia Night to be held on 27 June 2026. The report to be presented to the Committee not later than 16 June 2026. **[AI237]**

***Afternote:** The Social Convenor provided the following report after the meeting:*

- **Senior drinks.** Dates are now on the Club calendar and have been well attended so far. Continued emphasis and promotion from coaches and managers would help maintain strong participation.
- **Trivia Night** is scheduled for 27 June. The proposed theme is "Early 2000s".
  - Work is currently underway on questions and category planning.
  - Details will be posted on social media soon.
  - A Tombola raffle will also be held on Trivia night, with tickets priced at \$2 each or 3 for \$5. Coaches and managers of both senior and junior teams are encouraged to please assist in seeking prize donations for the raffle

#### 14. **Other Business:**

- Nick raised the establishment of a Club Captain position for committee consideration. Nicole advised that additional information is required regarding the role's function and responsibilities prior to making a decision. Nick will develop this further and report back. **[AI 238]**
- Nick noted the need to appoint a new Member Protection Information Officer (MPIO). A Club email outlining the role and calling for volunteers is to be drafted by Nick. **[AI 239]**

- Dwight advised that he had purchased 10 hats from Temu and proposed that additional hats be purchased. Nick moved that Dwight be allocated \$100 to purchase worth of hats for resale to members.  
**Seconded:** Liz  
**Carried**
- Liz reported that she has two containers of old hoodies and recommended holding a flash sale. Liz moved that they be sold at \$10  
**Seconded:** Dwight  
**Carried**
- It was noted that the men's team currently has no equipment. Dwight will provide two sets of over-the-shoulder bibs until the uniform shirts arrive. The meeting agreed to purchase an additional two sets of patches. Liz will prepare a game bag for the team, including a game ball and other required items.

15. Trivia Night planning update – by 16 Jun 26

16. **Next Meeting:** 07 Jul 26

17. **Meeting Closed:** 7.55pm

## Committee Action Items as of 12 May 26

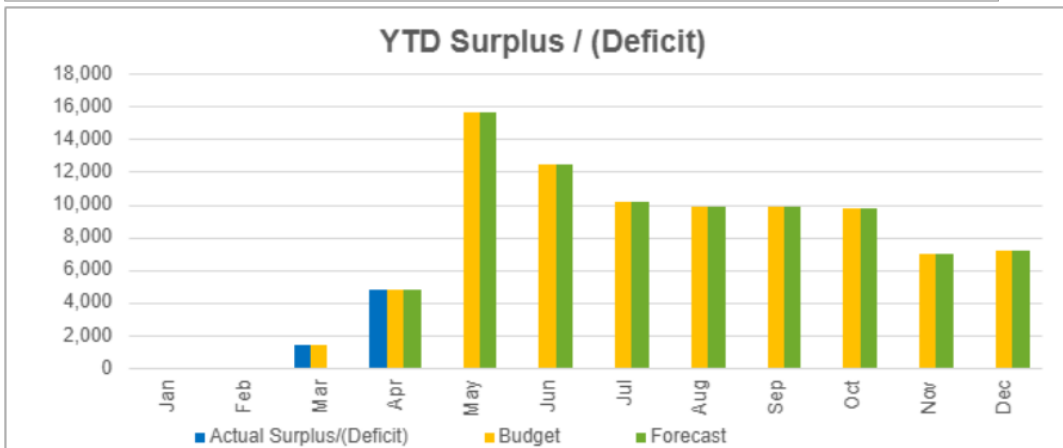
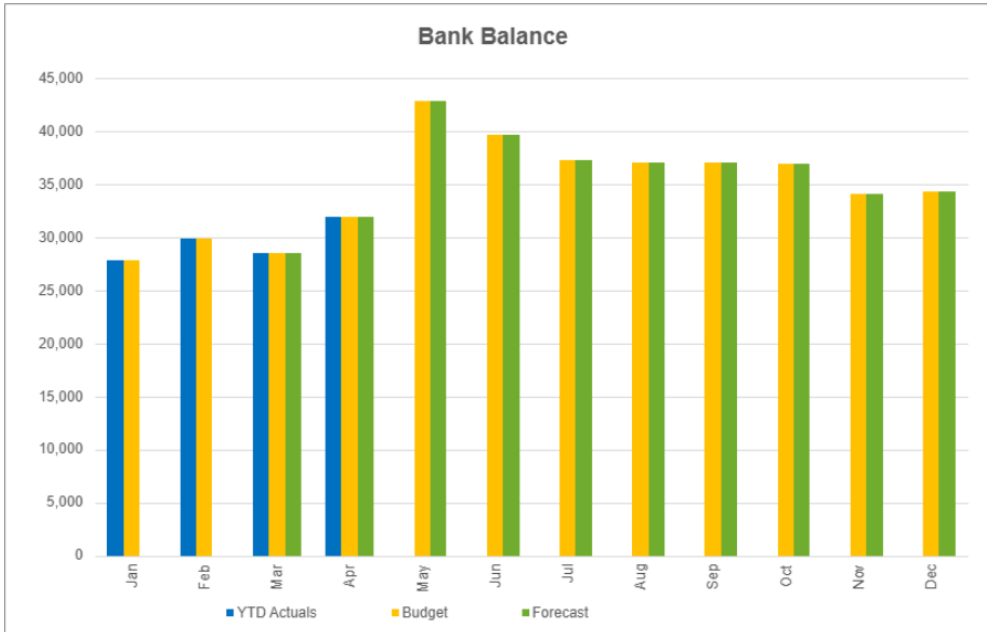
	Action Item	Lead	Due Date	Status
2	Regular review of goals	Secretary	Ongoing	Standing agenda item two or three times per year 26/8/24: Nick to review at the End of Season Washup on Sunday 22 September at 10.00am. 15 Oct 24: Nick advised that goal review did not occur due cancellation of wash-up meeting. He recommended an out of session review with Execs 20 Feb 25: Nick advised that he wanted to set up a "Continuous Improvement Sub-committee". See AOB item in minutes of 20 Feb 25.
	<b>ACTIONS from meetings 15 Oct 24</b>			
203	Liz to buy drawstring bags and table skirts	Liz	31 Dec 24	20 Feb 25: Poll for bags to come as there are mixed feelings about the need for them. The quote for skirts on request 08/09/25 - Liz to investigate skirts now she has hi-res logo
	<b>ACTIONS from meeting 29 Apr 25</b>			
223	Arrange Nettyheads like training session for Junior players	Bec	30 Mar 26	17/6/25: NettyHeads are no longer a functioning entity. We will find an alternative option that would still meet the intent of the Local Government Sports Grant. (Exec Chat 11-12 May) 08/9/25: Planned Junior Netty Hub session due on 10 Aug 25 was cancelled due weather. Netty Hub will provide a credit and Club will aim to host another event pre-season 2026. Due date changed from 15 May 25 to 30 Mar 26 15/3/26: Bec planning for April NettyHub 12/5/26: NettyHub registration open on Club website for event on Sunday 14 <sup>th</sup> June.

	<b>ACTIONS from meeting 19 Mar 26</b>			
230	Nick to submit a Form A12 to Dept of Fair Trading	Nick	CLOSED	Form Submitted 29 Mar 26
231	Nick will send Veronica the ppt of coaches meeting to send to coaches	Nick	CLOSED	Emailed 25 Mar 26. Copy on website
232	Nicole to confirm sponsorship with MolyCop	Nicole	18 May 26	Letter has been sent to Molycop. Waiting on response.
233	Dwight to send invoices to MolyCop and Currawong	Dwight	30 May 26	
	<b>ACTIONS from meeting 12 May 26</b>			
234	Nicole to confirm sponsorships status with MWBC	Nicole	30 May 26	
235	Draft guidelines wrt allocation of Sponsorship/Grants	Nick	15 Jun 26	
236	Update the Uniform Policy	Nicole icw Liz	15 Jun 26	
237	Update of Trivia Night Planning	Chelsea	16 Jun 26	15/5/26: Chelsea has acknowledged task.
238	Provide a draft role of "Club Captain"	Nick	30 Jul 26	
239	Draft request for volunteers for MPIO	Nick	30 May 26	

Attachment 2 to  
Committee Minutes dated 12 May 26

Date	To/From	Content
29/03/26	To Dept of Fair Trading from Registrar	Form A12 - <b>Annual summary of financial affairs</b>
10/05/26	To NNA Admin from President	15yrs Capris – Regrading Request
10/05/26	From NNA Points Recorder to President	Letter re failing to umpire – Cheetahs, Sabres
10/05/26	From NNA Senior Recorder	Email advising of comments relating to umpiring on the back of the scoresheet
11/05/26	From Club President to NNA Compliance Officer	Email requesting loss of competition points for Sabres, Cheetahs is NOT imposed
12/05/26	From NNA Compliance Officer	Email advising that loss of competition points above will stay imposed

**Treasurer Report - April 2026 Financial Report**



**Notes**

**Budget**

The loss of the Club’s old OneDrive caused the loss of previous year’s budget. The current budget is very much draft and needs more work. This is particularly so in the planned expenditure of sponsorship and the Govt grant, Where I think I may be several thousands of dollars short in the planned expenditure.

**Revenue**

Revenue is little down on last year at this point. This is due to the reduction in registration fee applied. However, it looks like Sponsorship and Grants will be higher than last year due to the addition of GAVS and the Govt grant recently notified. We have already received GAVS’s and Tilly’s sponsorship and to come are the Bowling Club, CATS and Tills, plus the Govt Grant.

**Expenditure**

The major expenditures have been apparel Tri Series registrations.

**Bank Balance**

As at the end of April there was \$31,977 in the bank across the three accounts, with approximately half that in the term deposit account.

**Payment Plans**

There are several players on payment plans, with no concerns at this point about payment being made.