



Management Committee Agenda

Thursday 23 February 2023

Attendance: Cheryl Hernandez (Item 1 only), Dwight Graham, Katrina Easton, Donna Endresz, Jackie Jukes, Lauren Jukes, Janine Curtis,

(Nick Osborne, Nicole Cadogan, Liz Gold, Bec Farquharson, Veronica Lange, Amber Collitts) - online

Apologies: Jane Stoodley, Andrew Trenfield, Ellie Stanley

Management Committee Meeting Opened: 6.16pm

1. **NNA President** Cheryl Hernando – update on NNA Future Directions paper (see [Attachment 1](#)) Cheryl provided background about why the proposed governance structure came about, how the proposed structure streamlines processes and makes exec decisions/delegations clearer. Also spoke about proposed meeting structure. NNA Council meeting is 7.30pm Mon 27 March at Souths.

ACTION: Secretary to ensure that Waratah members attending are aware of information.

Cheryl advised club sizes from past years and overall numbers are down but % for Wests and Souths remain the same. Sugar Valley has experienced junior growth from targeted NetSetGo sessions, and recommended we chat to Leigh Whitehead for information. Tri-Series clubs can look to partner with other clubs who have strong junior bases. Consider exploring reciprocal relationships of sharing players across other clubs with strong junior bases (eg Maryland). Potential for NNA to pay for coaching development courses (leftover \$ from grant). Mixed comp (boys up to 14yrs) on Friday nights.

2. **Previous Minutes:** The Secretary moved that the minutes from the previous meeting held on 24 January 2023 be accepted as a true and accurate record.

Seconded: Dwight

Carried

3. **Action Items:** Nick reviewed the action items in [Attachment 2](#)

4. **Out of session Business:** Nil

5. **Treasurer's Report:** The Treasurer presented the report at [Attachment 3](#) and moved that the report be accepted.

Seconded: Nick

Carried

6. **Registrar's Report**

- **Registration Day** Not a lot of players came through, but that was not surprising as most players can easily register online. However, what was most value was having Club members there to talk through what the Club was about. In effect, it was a Club information opportunity for new members. Having the uniforms there was a big plus – several were sold, and it made sizing easy for people coming in. Out of 25 dresses purchased, 16 sold. Lots of drink bottles and shorts sold as well
- **Registration Numbers.** The Club is still short of numbers across the board, but particularly in the juniors. The Registrar will need some help to work out who goes into what junior teams this year, and will contact various coaches to conduct some initial paper grading to achieve the team lists.

- **Fees and Management.** Other than some minor issues, registrations are relatively straight forward. Tri-series teams are nearly complete, with only a few follow-ups to go. Tri-series will be submitted next week, and NNA will invoice the Club for the \$30 per player Umpiring Fee.
- **NNA Registration Documentation:** The Registrar has now received the NNA registration documents, but requested confirmation of the following:
 - Canteen Duties Lauren – Yes
 - MPIO Officer - Jane did MPIO training, and may be the best option

7. **Registration Fee Waiver for Rep.** Nick proposed that Mason Cadogan, who represented Hunter Netball, have his 2023 registration fees waived as per Club Policy *Subsidy to Rep Players* para 3.2 "... upon approval by the Club Management Committee, Representative and Development players may have their Club registration fees for the season following their selection waived."

**Seconded: Dwight,
Carried**

8. **Umpiring Convenor's Report (Donna).** **Attachment 4** – Tips for those who will coach and mentor umpires
Nick to provide info to Donna on who are C-badged umpires from PlayHQ registrations

9. **Uniform Coordinator Report**

- Nick proposed the motion: "*That we remove the postage fee from the merchandise page and increase the fee by approx. \$13 per item*". Noting we make \$9 per item, an increase of \$13 means that for a single item, we are cost neutral. Anything greater than a single item will be a gain for the Club.

**Seconded: Donna
Carried**

- As a follow-on from the motion above, Nick also proposed "*That we change cost of player singlet to \$0.*" The management of making a member pay for a free training singlet and then claiming refund is convoluted and involves both Uniform Coord and Treasurer. For non-entitled members, the Uniform Coord can discuss payment (or cancel the order) with member.

**Seconded: Donna
Carried**

- Nick also pointed out that the Club policy, confirmed at ExtraOrd AGM 24th January 2023, advises that new players 15yrs and above are entitled to a free training singlet as per the guidance on the Club website. This is irrespective of the team in which they will train and play. Nick therefore proposed that the policy be changed to "*New players, or players who do not already possess a training singlet, in the 21yrs teams and above get a free training singlet...*"

**Seconded: Liz
Carried**

[Afternote: Nick has updated the Club merchandise page to reflect the above decisions.]

10. **Publicity Report (Donna)** – to be added

Donna advised meeting soon with Nick to streamline Facebook and Instagram administration and responses to direct messages.

[Afternote: Nick has granted Admin access to Facebook and the website to Donna and Kylie]

11. **Correspondence:** **See attachment 5.**

Other / New Business:

12. **Selection Panel.** The Committee agreed that Jackie, Dwight, and Lauren will be the selectors for, 21s, 18s, and 15s teams for **Thursday 2nd March**. The Registrar will update the Selection email account. The Registrar also advised that he had created a "Team Lists" file in OneDrive at *OneDrive/2022/Registrar/2023 Team Composition*. Additionally, the Registrar recommended that the Selection Committee review the Selection Policy documents on the website. Janine and Amber to attend

as umpires and to help onsite.

ACTION: Registrar / Selection Committee to look at 3 documents: Team Selection policy, procedure and information and questionnaire, select a lead and task the actions accordingly

ACTION: Registrar to pass on any requests re: players/teams to committee

In the event of wet weather, grading will be held on Thursday 9 March

13. Netty heads pre-season sessions (President)

Nicole awaiting response from Nettyheads re: their availability

14. Tri Series report (Jane)

- After extensive trials, the three Tri-series teams have been filled. The Champs and Opens teams will train together on Wednesday nights and the 23s will train on Thursday nights. While it was preferred that all three teams train together, Nick was no longer available on Wednesdays. By moving the 23s training to Thursday, not only did it mean that Nick was able to continue to coach but it also made it easier for Amber to fully participate in her own training. Fortunately, the 23s were able to make that change without too much difficulty. The downside is that the 23s will not have exposure to game time against the Opens and the link between the two teams will need to be intentionally fostered to facilitate borrowing. Strategies are being explored to overcome these obstacles.
- Uniforms have been ordered.
- A sponsor has come on board – Currawong Aviation Training
- Services and when the uniform arrives, he will be invited to present the uniform to the players. We were able to get his logo onto the training singlets before production started. We are very appreciative of his support. Champs team to be known at CATS.

15. Sponsorship status update (President)

Currawong Aviation Training Services for \$3000

JJM Finance Specialists Proposal - will not be pursuing

ACTION: Nicole to follow up with Tillys Childcare Waratah re: sponsorship

ACTION: Dwight to send invoice for Currawong Aviation Training Services to Nicole

16. Fundraising (from Lauren)

See dates in calendar

ACTION: Donna to craft a letter for donations for Mother's Day raffle

Titans will be doing raffles on Friday 31st March 5.30-7pm, possibility of including Tri-Series players

17. Social Coordinator – proposed events/dates (Kat) - Attachment 6

ACTION: Kat to work with Nick to load event list to website

18. General Business

Bec - Gala Day, interest from Bishop Tyrrell Netball Club (Bec) definitely 3 junior teams, possibility of 2 extra teams. Agreed upon having them present to provide additional competition in junior age groups.

ACTION: Lauren to correspond with Bec to arrange teams/correspondence with BTAC

ACTION: Lauren to contact OWP re: interest in our gala day for senior teams

ACTION: Janine to contact Cheryl to ask for independent senior team contact details for involvement in our gala day

Liz – Need new game bags, Liz to add CATS sponsor logo to game bags.

ACTION: Liz to get quotes.

19. Next Meeting Date: Monday 3 April 6pm

ACTION: Secretary to approach club for room availability for next meeting – 6pm.

Dates to note:

Doc Yagen Memorial Gala Day – Saturday 1 April

Meeting Closed: 8.13pm

Janine Curtis

Janine Curtis
Secretary



Proposed Changes to the Constitution March 2023

Proposed Changes to the Constitution March 2023

The Executive of the Newcastle Netball Association has been reviewing the Constitution and looking at ways to create more opportunities for our members.

The major changes proposed are:

1. Changes to the Structure of the Executive Committee; and
2. Changes to make Council meetings more strategic and inclusive.

1. Proposed Re-Structure of the NNA Executive

The NNA Executive are proposing the re-structure of the makeup of Executive by:

- Replacing the Executive with a Management Committee; and
- Creating sub committees with Office Bearers to oversee and assist committee groups.

The Why...

Many associations are facing an ongoing challenge: a shrinking volunteer pool.

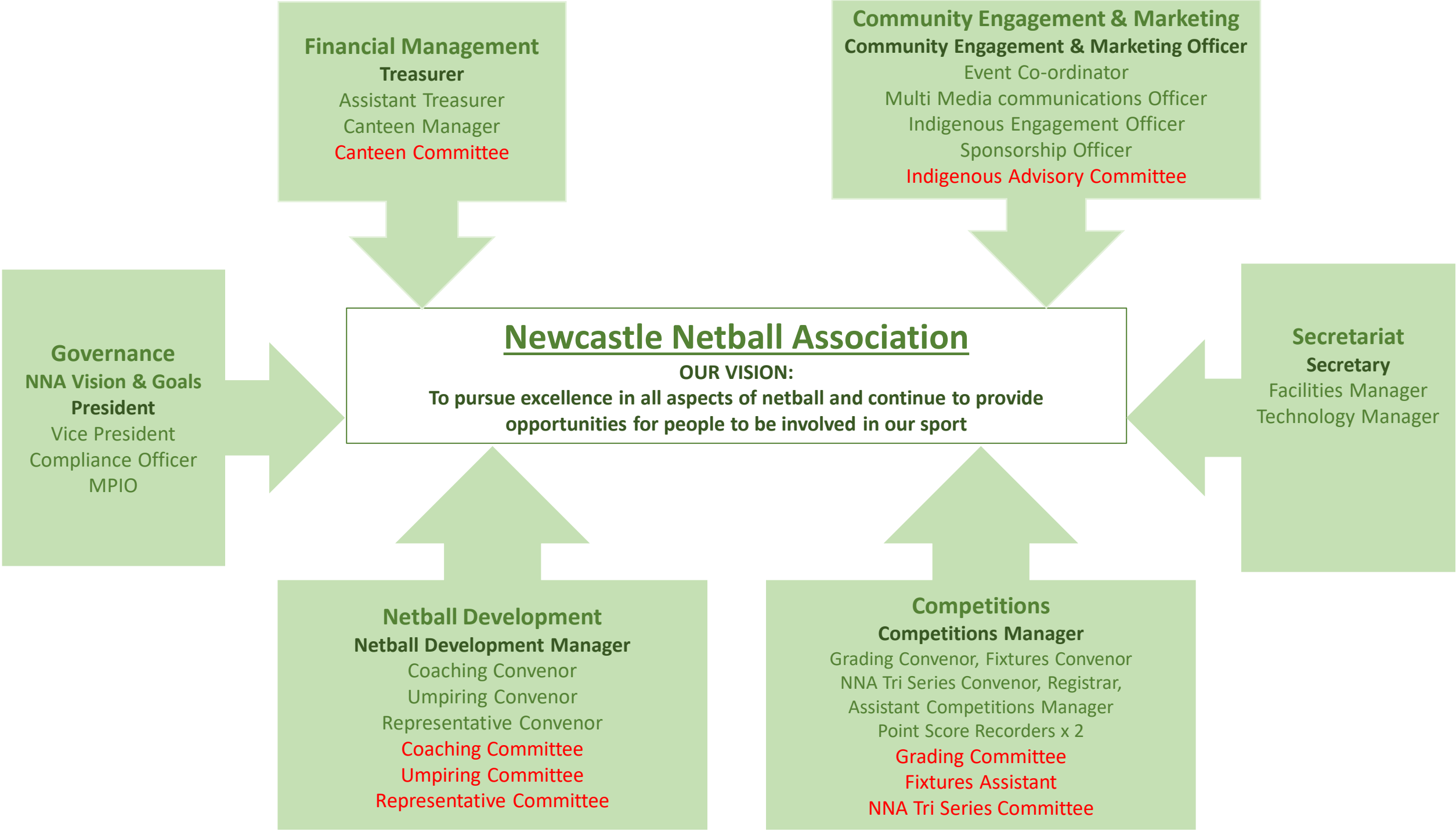
We have reviewed this as we recognise the need to change, and viewed this more as we need to reorient our way of thinking to view volunteer roles from a volunteer's perspective.

We recognise:

- the volunteer experience needs to be about value for all volunteers, not just the Association.
- that everyone is time poor, but still want to have the opportunity to contribute in some way.
- that volunteer leadership is resistant to transition....but what used to work may not work anymore.

What will it look like.....





The Management Committee shall consist of the following voting members:

President – As the leader of NNA and an advocate of Newcastle Netball, you are responsible for the Vision and Goals of the Association.

Secretary – Being the first point of contact, you will manage all Communication and Correspondence.

Treasurer – Responsible for the Financial management of the Association. Requires an understanding of our online accounting package Xero, and understand BAS obligations, etc..

Competitions Manager (CM) – Responsible for the effective running of all NNA competitions. Work closely with relevant officers to look for opportunities and improve current programs.

Community Engagement & Marketing Officer (COMS) – Responsible to build relationships with external service providers. Design and co-ordinate events for target groups to increase the profile of NNA. Responsible for effective marketing and communication of NNA.

Netball Development Manager (NDM) – Responsible for the development and advancement of all facets of Netball in Newcastle, working with Umpires, Coaches and Representative groups.



Office Bearer

Responsible for:

Supported By:

Assistant Treasurer

Provide support and financial assistance to the Treasurer,
have an understanding of Xero online accounting

Treasurer

Canteen Manager

Operation of Canteen for competition days and special events,
manage menus and stock buying

Treasurer
& Canteen Committee

Facilities Manager

Hiring of courts/lights, upkeep of facilities

Secretary

Technology Officer

Ensuring NNA has the appropriate operating systems and
Equipment

Secretary



Office Bearer	Responsible for:	Supported By
Coaching Convenor	Advancing and encouraging all coaches to pursue excellence with their coaching	NDM & Coach Committee
Umpire Convenor	Advancing and encouraging all umpires to pursue excellence with their umpiring, and allocation of umpires to appropriate games	NDM & Umpire Committee
Rep Convenor	Advancing and running NNA Rep program	NDM & Rep Committee



Office Bearer	Responsible for:	Supported By
Multi Media Officer	Assist with NNA social media and media releases	COMS
Sponsorship officer	Sourcing and promoting Sponsors in line with NNA vision	COMS
Indigenous Officer	Assist NNA in meeting our vision	COMS & Indigenous Advisory Committee
Event Co-Ordinator	Assistance in organising events	COMMS



2. Proposed Re-Structure of Council Meetings

The NNA Executive are proposing the re-structure of the makeup of Council Meetings by:

- Reducing the Quorum numbers – 1 delegate for every 5 teams (or part thereof);
- Removing the competition point structure for attendance; and
- Making the Council meetings more inclusive for decision making – a smaller group of interested club representatives will allow the Association to grow and move forward quicker.

If voted in, this will not apply to the March 2023 Meeting – all teams are required to attend the March 23 meeting, and will be allocated 1 competition point.

What Now.....

4 steps:

1. More information can be obtained from the NNA Secretary;
2. NNA President happy to come to your Club meeting to discuss and explain any aspect of the 2 proposals;
3. Complete an Application for a Position on the new NNA make up; and
4. Vote YES at the AGM to move the Association forward.

THANK YOU



Attachment 2

Committee Action Items

	Action Item	Source	Lead	Due by	Status
1	Review of these Action Items	SSC	Secretary	Ongoing	Standing agenda item at start of meeting
2	Regular review of goals and tasks	SSC	Secretary	May 2023	Standing agenda item two or three times per year
3	Review GBS activity	Dwight	Dwight	Closed	Write a scoping paper to Exec. Raised at Committee Meeting. EOI submitted to NNA
4	Survey the teams re 2022 and 2023	Jane	Jane	Closed	Raise a survey for Presentation evening Outcomes recorded in OneDrive <i>2022 End of season questionnaire</i>
5	Responsible use of Facebook	Nick	Nick	Closed	Facebook site needs to be moderated Comms Officer is moderator
6	Need to regenerate our 3 x 3 promotion	Isobel	Isobel	Closed	Distribute at presentation
7	Nick to review all Duty Statements at end of season	CM 03 Aug 22	Nick	Closed	Complete – no changes required
8	Nick to review Fundraising and Sponsorship Policy	CM 03 Aug 22	Nick	Closed	Complete - uploaded
9	Nicole advised waiting on response from MyClubMate about the inclusion of mandatory delivery costs	CM 03 Aug 22	Nicole	Closed	In progress Nick to take carriage. 3/2/23 Nick discussed with and sent email to MCM 16/2/23 MCM response imminent 23/2/23 Committee decided to include delivery fees in Uniform Cost. Nick has cancelled the MCM request for work
10	Treasurer to advise members on what fundraising is used for	CM 03 Aug 22	Treasurer / Registrar	Closed	Draft in process with Nick and Dwight CM 24 Feb: No longer required.
11	Exec to work on new design options for GBS uniform	CM 03 Aug 22	Nicole	Closed	GBS uniform approved by Exec.

	Action Item	Source	Lead	Due by	Status
12	Promote rego through Club signage	CM 03 Aug 22	Nicole	12 Oct 22 April 2023	MWBC advised they would be happy to have their sports club signage up permanently. [Nick] 28/11/22: Quotes received. [Nick 29/12/22]" Nick has received 10 x coreflute signs 900mm x 600mm CM 23/01/22. Meeting will defer decision re large sign until later in the season. For April meeting.
13	Replace Bowlo Logo [Sexualisation of Mae West]	CM 03 Aug 22	Secretary	12 Oct 22	MWBC acknowledged receipt of our corro and have requested us to provide a logo design for netball. New design approved by Bowlo Board via email.
14	Lower ring heights for juniors	SSC	Jane	27 Mar 23	Put the case to the NNA AGM (27 Mar 23), with the pros and cons articulated in a motion. NNA has responded to Jane via email Thursday, 19 January 2023 10:37 AM advising that they will make available adjustable/removable rings for Friday night games
15	Use of Social Media Platforms	SSC	CommsO / Secretary	12 Oct 22	More guidance required on group messaging protocols – this to be added to the current policy, ensuring it is in line with NSW Social Media Policy
16	Sportsmanship to be promoted	SSC	CommsO / Coaching Convenor	2023	Regular promotion on Social Media / Pre season Briefing
17	Comms Officer role needs support	SSC	Exec	12 Oct 22	Create new position of Assistant Comms Officer / Photographer Asst CommsO created and filled AGM 12 Oct 22
18	Coaching Convenor role is too broad	SSC	Exec	12 Oct 22	Create new position of Assistant Coaching Convenor. Position created & filled AGM 12 Oct 22
19	Coaches not aware of mentoring opportunities	SSC	Asst Coaching Convenor	NLT 28 Apr 23	Emphasise coaching mentoring at pre-season briefing
20	Gain info on how new members found out about the Club	SSC	Registrar	01 Jan 23 May 2023	Add question to Registration form – “How did you hear about the Club?” Question added. Registrar to review for Strategic Planning review mid-season
21	Incentives to bring in new players / retain current players	SSC	Exec	Jan 23	Possible reduction in rego fees for introducing a member? CM 12/11/22 – it was decided to not pursue this action.

	Action Item	Source	Lead	Due by	Status
22	Incentives to bring in new players / retain current players	SSC	Uniform Coord	Jan 23	CM 22/11/22 Liz to source quote for 30 backpacks for junior players and provide to Exec
23	Incentives to bring in new players / retain current players	SSC	Uniform Coord	Closed	CM 22/11/22 Liz to source quote for 30 drink bottles for junior players and provide to Exec CM 24/1/23 Will not pursue incentives, but Liz will explore drink bottle options for Club members to purchase Some sales at Rego Day.
24	Promote our uniform options	SSC	Uniform Coord	Closed	Get stock of junior uniforms ready for sale of rego day Ordered
25	Promote our uniform options	SSC	Uniform Coord	Closed	Get stock of uniforms ready for sizing on at rego day Ordered
26	Promote our uniform options	SSC	Uniform Coord	Closed	Get stock of hoodies ready for sale by rego day Liz to get quotes
27	Promote our uniform options	SSC	Uniform Coord	Closed	Get stock of scarves ready for sale by rego day Liz to get quotes Min order of 100 is too expensive at this time.
28	Reinstate the Super Netball bus	SSC	Exec	2023	CM 24 Feb: Not required in 2023
29	More regular email updates for upcoming events	SSC	(Asst) Comms Officer	Closed BAU	Generate short sharp reminders for Club timings and messages for email distro as well as FB, Insta, Website
30	Update / refresh Club website	CM 29 Jun 22	CommsO / Nick	31 Jan 23 2023	CM 24 Feb 23: Nick to engage MCM to see if we can separate database from website, and maintain emails. Intent is to possibly revert to PlayHQ website options. 3/2/23 Nick discussed with and sent email to MCM who will send other design options via email.
32	Explore vacation care activity or come and try netball session through WEMOOSH for example. Bec available to assist.	CM 12 Oct 22	Alex / Bec		
33	Secretary to approach NNA for expected timeline for outcome of GBS submission	CM 12 Oct 22	Secretary	Closed	Email and response 13 Oct. Expect answer to GBS in next couple of weeks.
34	Dwight and Liz to discuss presentation costs and gift policy as part of the budget	CM 12 Oct 22	Treasurer / Liz	Closed	
35	Dwight to consider how the \$2000 was allocated this year to include Nettyheads	CM 12 Oct 22	Treasurer	Closed	Nick has confirmed that NettyHeads grant should be allocated to NettyHeads (or similar) event by 31 May 21
36	Liz to approach her insurer to see if premium increases and report to Exec	CM 12 Oct 22	Equipment Officer	Closed	Liz confirmed premium not affected

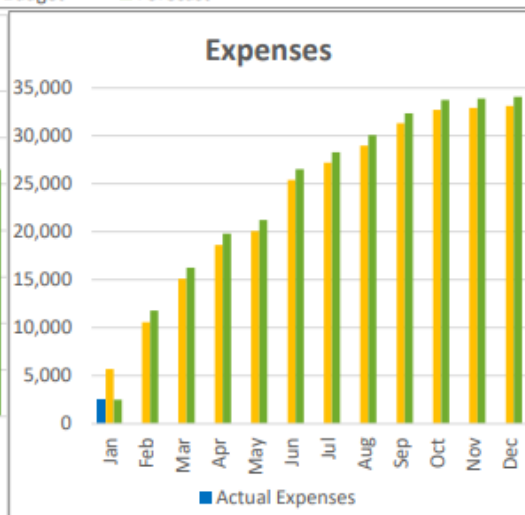
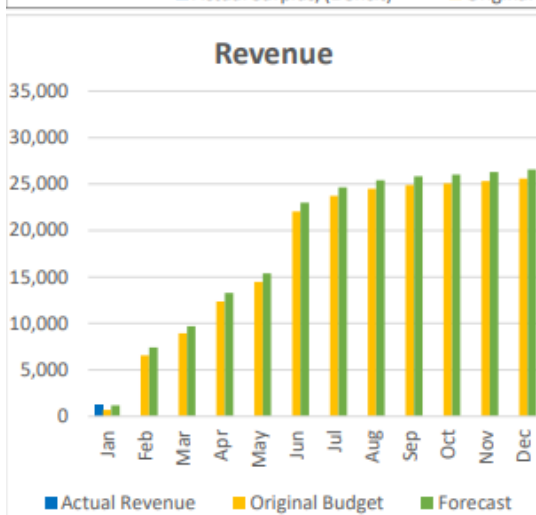
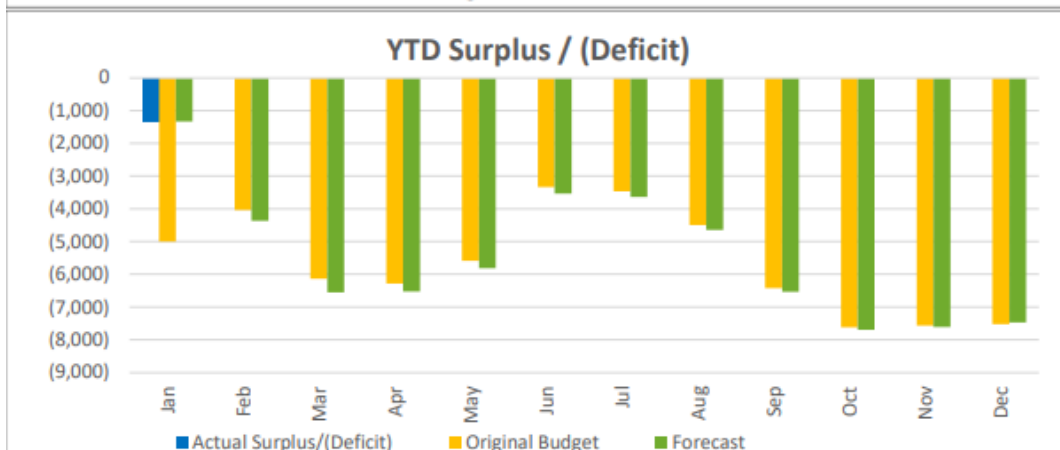
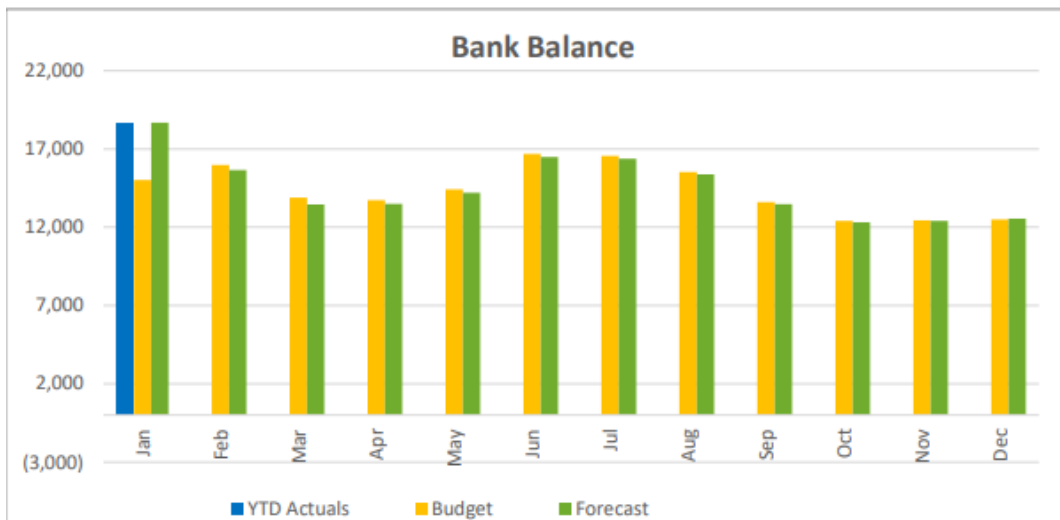
	Action Item	Source	Lead	Due by	Status
37	Katrina to arrange pre-season drinks/photo session	CM 12 Oct 22	Social Convenor	Closed	Refer AI 52
38	Bec to speak to Carebears for January dates to host Bowlo Friday night raffles	CM 12 Oct 22		Closed	
39	Donna will add promo of Friday night raffles to Facebook	CM 12 Oct 22		Closed	Regular updates in progress Business as usual
40	Liz to purchase second hand uniform items (determine reasonable cost)	CM 12 Oct 22	Uniform Coord	Closed	Process in action.
41	Rego Day Saturday 18th February. Registrar to manage and to request support	CM 12 Nov 22	Registrar	Closed	Complete.
42	Coaching Briefing Day Saturday 18 th March.	CM 12 Nov 22	Asst Coaching Convenor	Closed	Planning Complete – No further action required
43	Dwight to contact Alex re photo money donation to MND Charity	CM 12 Nov 22	Treasurer	Closed	
44	Dwight and Jackie to confirm Final Function drinks vouchers invoice	CM 12 Nov 22	Treasurer	Closed	
45	Confident Girls Foundation target those who are financially disadvantaged.: Jane to circulate info to Exec and Janine to take lead on application	CM 12 Nov 22	Janine	Closed	Application Submitted. Club advised that we were unsuccessful
46	Updated Club Calendar to be developed for release in January	CM 12 Nov 22	Lauren / Kat	31 Dec 22	
47	Exec to appoint MPIO from Exec	CM 24 Jan 23	Exec	Closed	23/2/23 Jane appointed as she has done the training
48	Exec to determine Selection Panel	CM 24 Jan 23	Exec	Closed	23/2/23 Jackie, Lauren, Dwight
49	Nicole to contact Nettyheads and check availability for 2 x Tuesday afternoons for juniors	CM 24 Jan 23	Nicole		
50	Donna to design flyer re raffles and email through to Jackie	CM 24 Jan 23	Donna	Closed	Complete
51	Donna and Jackie to communicate “who, what and how” to do raffles via group chat	CM 24 Jan 23	Donna Jackie		
52	Kat to provide various family-friendly social activities ideas for February meeting	CM 24 Jan 23	Kat	Closed	Complete – business as usual

	Action Item	Source	Lead	Due by	Status
53	Janine to book 4 x courts for 9am – 4pm for Sat 1 st April for Gala	CM 24 Jan 23	Janine	Closed	Booked 30/01/23
54	Nicole to follow up with Tillys Childcare Waratah re: sponsorship	CM 23 Feb 23	Nicole	01 Mar 23	
55	Dwight to send invoice for Currawong Aviation Training Services to Nicole	CM 23 Feb 23	Dwight	01 Mar 23	
56	Secretary to ensure that Waratah members attending are aware of information re NNA Committee structure proposal	CM 23 Feb 23	Janine	27 Mar 23	
57	Donna to craft a letter for donations for Mother's Day raffle	CM 23 Feb 23	Donna	01 Mar 23	
58	Lauren to correspond with Bec to arrange teams / correspondence with BTAC re Gala Day	CM 23 Feb 23	Lauren	01 Apr 23	
59	Lauren to contact OWP re: interest in our Gala Day for senior teams	CM 23 Feb 23	Lauren	01 Apr 23	
60	Janine to contact Cheryl to ask for independent senior team contact details for involvement in our Gala Day	CM 23 Feb 23	Janine	01 Apr 23	
61	Liz to add CATS sponsor logo to game bags	CM 23 Feb 23	Liz	15 Mar 23	
62					
63					
64					
65					

Attachment 3: Treasurer's Report – January 2023



January 2023 Finance Report



Notes

YEAR-TO-DATE VARIANCES

At 31 January, we had \$18,684 in the bank, which is \$3,665 above where we had budgeted. The year-to-date operating result of a loss of \$1,332 which is also \$3,665 better than budget.

The main drivers in the result being different to budget were largely timing issues (and which will catch up in following months):

- \$1,173 of registrations, which is \$673 ahead of budget
- Apparel (uniforms) purchases of \$1,040, was \$4,460 less than budgeted
- \$1,060 for drinks vouchers, which I had budgeted to occur in February
- \$385 was paid for coaching and umpire development, which was for the Netball, was \$302 ahead of budget.

Forecasting

I am forecasting we will have \$12,541 in the bank at year end, which is very close to budget. I am also forecasting the end of year loss to be \$7,475, which is also very close to budget.

Other

- Nil



Waratah Netball Club Inc

Financial Report

YTD, ending 31 January 2023

Income	2023 Month Budget	January Month Actuals	Variation Fav / (Unfav)	2023 YTD Budget	2023 YTD Actuals	Variation Fav / (Unfav)	2023 Budget	Forecast	Variation Fav / (Unfav)
Registration	500	1,173	673	500	1,173	673	9,000	9,000	-
Sponsorship & Grants	-	-	-	-	-	-	7,000	7,000	-
Fundraising	150	-	(150)	150	-	(150)	2,180	2,180	-
Pie Drive Income	-	-	-	-	-	-	5,500	5,500	-
Apparel Sales	-	-	-	-	-	-	500	1,500	1,000
Other Income	50	-	(50)	50	-	(50)	600	600	-
Presentation Fees	-	-	-	-	-	-	800	800	-
Total Income	700	1,173	473	700	1,173	473	25,580	26,580	1,000

Expenditure:									
Coach and umpire deve	83	385	(302)	83	385	(302)	1,000	1,000	-
Equipment	21	-	21	21	-	21	250	230	(20)
Coaching Equip & Balls	-	-	-	-	-	-	750	750	-
Pie Drive Costs	-	-	-	-	-	-	5,000	5,000	-
Trivia Night	-	-	-	-	-	-	-	-	-
MyClubMate Fees	-	-	-	-	-	-	500	500	-
Preseason	-	-	-	-	-	-	2,700	2,700	-
Presentation	-	-	-	-	-	-	5,000	5,000	-
Presentation Vouchers	-	1,060	(1,060)	-	1,060	(1,060)	2,060	2,060	-
Court hire	-	-	-	-	-	-	1,850	1,850	-
Registration	-	-	-	-	-	-	3,090	3,090	-
Apparel Purchases	5,500	1,040	4,460	5,500	1,040	4,460	9,735	10,775	1,040
Fundraising Costs	21	-	21	21	-	21	300	282	(18)
Miscellaneous Costs	73	20	53	73	20	53	870	817	(53)
Total Expenditure	5,697	2,505	3,192	5,697	2,505	3,192	33,105	34,054	949
FY18-19 Inc/(Exp)	(4,997)	(1,332)	3,665	(4,997)	(1,332)	3,665	(7,525)	(7,474)	51

Bank Account		Petty Cash	
Balance at 01 Jan 23	20,016	Balance at 01 Jan 23	292
Total Credits	1,173	Income:	
Total Debits	2,505	Outgoing:	
Current Balance	18,684	Closing Petty C	292

Net Worth		Outstanding Debtors	
Bank Balance	18,684	Registration	-
Petty Cash	292	Uniforms	-
Less debtors	-		
Net Worth	18,976		
Increase/(Decrease)	(1,332)		

check ok

check ok

DI Graham
Dwight Graham
Treasurer

APPENDIX B - TIPS FOR THOSE WHO WILL COACH AND MENTOR UMPIRES

Simple tips to assist learner umpires:

Learner umpires should:

- purchase a Rule Book or download the rules [here](#)
- purchase a good finger grip whistle
- aim to complete the Online Theory Exam via [Netball Learning](#) and obtain a mark of at least 70%
- practise umpiring during training sessions
- checking players to ensure nails are short and smooth; and those players are not wearing jewellery – no taping of jewellery is permitted. The exception is taping of a wedding band or medical alert bracelet
- blow whistle loudly
- ensure voice is loud and clear so decisions can be heard by most players, coaches and spectators
- learn to control the correct area of court and meet the co-umpire mid-court at intervals
- attempt to be level with the play and know basic positioning for throw ins and centre passes
- know which umpire blows the whistle for the centre pass and for infringements
- learn how to track centre passes
- identify minor infringements such as footwork, held ball, out of court and off-side
- identify some major obvious infringements for example contact and obstruction
- be confident in making decisions without referral to a coach
- begin to use hand signals such as indicating basic direction of centre pass, footwork, contact, obstruction and signal for a successful goal
- begin to use correct terminology and apply some hand signals

Support person should

- purchase a Rule Book or download the rules [here](#)
- complete the Online Theory Exam via [Netball Learning](#) and obtain a mark of at least 70%
- prepare a simple checklist to use when coaching learner umpires
- use training sessions as an opportunity to assist learner umpires
- meet your umpire at least 15 minutes prior to the start of the allocated game at the venue and walk to the court together.
- ensure the learner umpire puts on the yellow hi vis vest.
- make sure the umpire knows how to divide the court and check this with your co-umpire prior to the start of the game
- not run with/alongside the umpire during the game
- not blow the whistle or make decisions for the umpire
- coach during interval breaks and this should occur in the middle of the court
- remain at the court with the umpire for the entire game

Attachment 5: Correspondence

IN	OUT	RESPONSE	ACTION
19/01 - email from NNA President via Jane confirming option for detachable lowered goal rings for sub-juniors			Secretary to add to March meeting agenda for Jane to discuss. Possible purchase of ring for training.
25/01 - Interest in sponsorship info from Tilly's childcare Waratah		Secretary replied	ACTION: Nicole to follow up with Stacey regarding specific information
25/01 - Sports injury education session from HEAL Urgent Care		No further action required unless	
03/02 NNA Umpiring Education Program for those new to umpiring in 2023 (Dates of Sat 11 & 18 March)		Donna shared	
09/02 NNA – Tri-Series Teams must be entered by 3 March		Nick aware	
12/02 Sponsorship proposal from Currawong Aviation Training Services		To be covered under Sponsorship item on agenda	
	13/02 WNC to NNA re: club sizes	To be discussed by Cheryl in Item 1 on agenda	
	13/02 WNC to Kotara South Netball Club inviting them to attend our Gala Day		
15/02 NNA Development Coaching Course to be held on Sunday 16 April			Coaching Convenor to share
16/02 NNA Future Directions Paper		Cheryl invited to meeting and will speak to this	

Attachment 6: Proposed social calendar

February	
1 st – 22 nd	Pre-Season fitness (Wednesdays 6pm-7:30pm)
Saturday 18 th	Registration Day (10am-2pm)
Thursday 23 rd	Committee Meeting (6:15pm)
Tuesday	Nettyheads?
Sunday 26 th	Social Waratah Family Olympics (1pm – 4pm)
March	
Thursday 2 nd	Senior, 21s & 18s Team Trials
Friday 3 rd	Raffles
Tuesday	Nettyheads?
TBA	Committee Meeting (6:15pm)
Friday 31 st	Raffles
April	
Saturday 1 st	Gala Day (9am-4pm)
Saturday 29 th	First round of 2023 season
May	
Friday 5 th	Raffles
Saturday 13 th	Mothers Day Raffle Drawn
Saturday 20 th	Trivia night
June	
Friday 2 nd	Raffles
Saturday 24 th	Pie drive handout
July	
Friday 7 th	Raffles
Saturday 15 th	Pie Drive due back
August	
Friday 11 th	Pie Drive Pickup (time TBA)
TBA?	Social event Paint and Sip
September	
Friday 1 st	Raffles
Saturday 2 nd	Semi Finals
Saturday 9 th	Finals
1 Saturday 6 th	Grand Final
October	
Friday 6 th	Raffles
Saturday 23 rd	Presentation night Juniors & Seniors
November	
Friday 3 rd	Raffles
December	
Friday 1 st	Raffles

*Corrections: Grand final is Sat 16 Sept, Presentation night is Sat 23 Sept