



WARATAH NETBALL CLUB

Management Committee Meeting

Wednesday 22nd January 2020

Present	Nicole Cadogan (President) Jackie Jukes (Vice President) Nick Osborne (Registrar, Assistant Umpiring Convenor) Dwight Graham (Treasurer) Isobel Stoodley (Secretary) Jane Stoodley (Communications Officer, Coaching Convenor) Lauren Jukes (Fundraising Convenor) Ellie Stanley (Umpiring Convenor) Megan Newbury (Uniform Convenor) David Cadogan (Coach) Donna Watts-Endresz (Medowie)
Apologies	Ash Phillips (Social Coordinator) Veronica Lange (Coach) Liz Gold (Equipment Officer) Carla Killen (Manager) Kaitlin White (Manager)
Meeting Opened	6.30pm

Minutes

1. Previous Minutes

Secretary moved the minutes be accepted, Nick Osborne seconded. Carried.

2. Outstanding Business

- a. Club Shirts – Women's shirts have arrived, but kid's and men's shirts are outstanding. Nicole has been in contact with company who will send out the outstanding shirts. Players who have registered and fully paid will receive a shirt, those who are not fully paid will not receive a shirt until fully paid. Nick to supply Nicole a list of paid players for pre-season trainings and registration day.

Action: Nicole and Nick.

- b. WEMOOSH Summary - (Jane) Went well, staff and kids enjoyed. Challenges included no full court and a bad weather day. WEMOOSH no longer exists at West. Nicole to enquire whether East centre would like us to do netball sessions on Thursdays during

February. If so, Jane to organize program with senior coaches. Thanks to Jane and coaches for organizing.

Action: Nicole and Jane.

- c. 23s and Under/ Greater Open Update - Jane Stoodley is coach for 23s. Nicole Cadogan is manager. Nicole has sent out information regarding payment and training etc. Players have until Sunday to pay fees (to WNC). Five out of nine payments already received. Nicole to chase up remaining players on Friday 24/1/20. NNA to invoice us for registration however they will do Active Kids voucher. Current understanding is that 23s team can borrow from A – (23 year old or under) and only twice. Nicole to start dialogue with Cheryl regarding Opens borrowing from A teams not just Opens and 23s.

Action: Nicole

- d. Equipment - Jane to check at beginning of season that all coaches have adequate equipment. At this stage up to date. Jane has requested Liz buy horn for Gala day. Dwight to drop balls off to Nicole.

Action: Jane, Liz and Dwight.

- e. Manager Reports – Held over for end of this season.
- f. Team Selection/pre season training sessions - Tues 6pm Start Tuesday 28th January 2020 at 6pm to 7.30pm. Players to register with a number they will use for all 4 weeks. 5.30pm for set up including trying on dresses. Bring gazebo, flags and banner. Tuesday 4th February Junior pre-season will begin 4pm to 5.30pm. To advertise event and times on social media. Jane has organized schedule for the 4 weeks.

Action: Jane, Nick, Megan, senior and junior coaches.

- g. Registration Day - Sat 1st February, 10am to 2pm. Megan to bring uniforms. Nicole to bring printer from Liz. Nick will bring computers, laptops and flags. Lauren to bring money tin, float and receipt book. Isobel to email Terry confirming use of auditorium. 9.30am set up.

Action: Nick, Nicole, Megan, Lauren and Isobel.

- h. Representation at NNA Grading Committee - Sun 1st March 9-11am. Nick, David and Jackie to go at this stage.

Action: Nick, David and Jackie.

3. Correspondence

20/1/20 – International Netball Fest (Opens, U18, U15, U13, U12, Fiji, Christchurch and Gold Coast- 14-22nd April 2020) (to send to Nick).

16/1/20 – Nick Osborne inquiring with NNA regarding court hire for WNC 6pm-8.30pm Tuesdays at Newcastle courts. Nick to add more days as new teams come in.

December 2019-January 2020 – Various correspondence between WNC, Helen Wilson, Jessika (Osborn Law) regarding Greater Bank Competition and 23s team selection.

December 2019-January 2020 – Various correspondence between WNC and Donna Watts-Endresz regarding potential Cadets/21s team moving from Medowie.

6/1/20 – Pre Season Twilight information (from Lucia Wilcox)

December 2019-January 2020 – Information regarding PickStar promotional services.

18/12/19 – Netball NSW memos regarding Accreditation Course Fees for 2020 (forward to Jane) and Reconciliation Action Plan request for Aboriginal Artist from Sue Johns (NNA)

Action: Isobel

- 20/12/19** – Certificate of Currency (insurance) received to Secretary from Registrar.
- 16/12/19** – Request to update NetSetGo fees from Stephanie Bortkevitch
- 13/12/19** – Offer for visors (min 10 order) from The Netball Shop (\$7.95 ea)
- 10/12/19** – Active Kids Provider email 2020 (from Stephanie Bortkevitch and Registrar)
- 8/12/19** – NetSoGo Centres (set up) (from Stephanie Bortkevitch and Registrar)
- 20/11/19** – October Financial Results (from Treasurer)
- 14/11/19** – Physio (Felicity Wilsmore) asking if we need a physiotherapist (via President). Nicole replied saying could play with us
- 10/11/19** – Newcastle Netball Fees 2020 (from Stephanie Bortkevitch and Registrar)
- 7/11/19** – Good Sports: Set your team up for success
- 4/12/19** – Confirmation from NNA President Cheryl Hernando that Courts 3 and 4 for Jan 28th to 18th February will be allocated to WNC for pre-season training event (from Coaching Convenor).

Leeway Sports- Nicole received information from a Charlestown dress supplier. She is contacting regarding prices. They currently have no minimum order and may be suitable as a supplier.

Action: Nicole.

4. Reports

a. Treasurer's Report

- i. Finance Report: At the end of December we had \$8,934 in the bank. We have just paid the second and final instalment (\$1,254) for the shirts. This will reduce the \$3,228 positive variance at the end of December to \$1,974 and reduces the bank balance to \$8,005 (there are some other small transactions in there). We made \$162.45 profit from the Bowlo BBQ in December. Please see [Appendix I](#) for figures.
- ii. Registration offline payment plans: Dwight to chase people who owe money. NNA will no longer give partial or full refunds after registration date. Important that players have paid full amount or WNC will be out of pocket.

Action: Nick and Dwight.

- iii. Budget policy statement: held over til next meeting. Nick and Dwight to develop.

Action: Nick and Dwight.

- iv. Moly Cop: Send invoice for last payment.

Action: Dwight

b. Registrar's Report

- i. Update on current registrations - 23 players on MyNetball, 24 on MyClubMate. 6-7 people owe money (1 owes part, 6 owe all registration).
- ii. NNA registration day information requirements – Nick has required paperwork for NNA. All information for canteen duties will go to Jackie. Jackie to be Member Protection Officer. 27th Feb for 10 years grading (however WNC unlikely to have team for this age group).

Action: Nick and Jackie.

- iii. Registration day – see above

c. Fundraising Report

- i. Summary of Mayfield West Bowling Club Twilight Markets - Went well as a small fundraiser, but also to show support for our major sponsor and get exposure for the upcoming season. Raised \$162.45.
- ii. Organisation of BBQ 25th January 2020 - BBQ is being picked up Friday (thanks to Fishing Club). Food has been purchased. Volunteers have been organized. Has been booked and confirmed with Waratah Village.
- iii. Plans for 2020 (Lauren to organise closer to date):
 - Trivia: Sat 23rd May 2020.
 - BBQ: June Long Weekend Sat 6th June
 - Pie Drive: Hand out 30th May, Return 12th June, pick up Fri 3rd July (Isobel to check with Terry use of auditorium – 9.30am to 4pm).

Action: Lauren and Isobel

d. Coaching Convener's Report

- i. Coaches - Met with all coaches except Taylah. Taylah is happy to coach a 7s team if that eventuates. Aware of interest in coaching from Amber Collits and Rebecca Farquharson. Current focus is primarily on preseason Club training until teams are formed. Senior coaches currently engaging in a coaching forum. Requesting topics for discussion from junior coaches.
- ii. Working With Children Checks - to be followed up – Veronica has updated hers.
- iii. Junior training - Veronica is only able to train on Fridays and has requested to stay at Waratah Public. Also needs an assistant. No parent has expressed an interest in assisting so will be exploring senior options. I have pushed for increased commitment and visibility from the Goldies since they cannot train Tuesdays. Veronica asked about a training shirt for Juniors. I also encouraged increased use of Club colours on game day. Lauren has indicated a desire to train at NNA 4:30-5:30pm. Nick and Jane to add court booking for juniors on Tuesday.

Action: Jane and Nick.

- iv. Conferences/Education - NSW Conference 22/2/20 in Goulburn 8:30am - 6:30pm.
NettEd Course Hunter Sports High 14/3/20.
 - e. Umpiring Convener's Report – Please see [Appendix II](#).
 - f. Social Coordinator's Report

- i. Karaoke Machine – Held over to next meeting.
- ii. Barefoot Bowls – Friday 20th March. Ash to organize and contact Terry.

Action: Ash.

g. Communication Officer Report:

- i. Duty Statement- Thank you to Nick for assisting with the duty statement.
- ii. Plans - Still trying to familiarise myself with the web page and will be in contact with Marcus shortly. Starting with getting our coach information up to date. Ideas for Facebook being developed (Exec profiles, Team profiles, Maywest profiles). Will take photo of Exec at meeting. Rule of the month (done last year) are being posted by NNA this year, I will share across WNC social media.

Action: Jane

5. New Business

- a. Cadets/21s Team from Medowie- Donna Watts-Endresz attended discussing the possibility of moving her daughter's team from Medowie to WNC to compete in

the Newcastle competition. Currently have 3 players interested with remaining team members on the fence or unable to commit due to location and work. Team brings with it C badged umpires. WNC keen to support, with Isobel to contact NNA regarding interest they have received from 14-21 year olds to try and complete the team. Donna also brings sponsorship from ABC Driving School, particularly for either uniforms, shirts or training singlets.

Action: Isobel

- b. Communication Officer Duty Statement - David Cadogan moved it be accepted, seconded by Dwight.
- c. Publicity Officer – This role has been absorbed into the Communication Officer role. Previous Publicity Officer Chantelle Wilcox is happy to be consulted as required. Role has been removed from website.
- d. Fundraising Policy- Held over for next meeting. Lauren and Nick to develop draft policy for next meeting.
Action: Lauren and Nick.
- e. Coach selection policy – Jane to develop draft policy for next meeting.
Action: Jane
- f. New Bistro Management: Bistro at Mayfield West Bowling Club (MWBC) is no longer run by the bowling club. Ash and Isobel to contact regarding functions particularly end of year presentation.
Action: Ash and Isobel.
- g. Club Gala Day: Isobel to email NNA regarding court use for 7th March 2020. Ask for 4 courts. Nicole to contact Kotara South, Shortland, Inner glow, Maryville (via Kotara South) and invite to Gala Day. Jackie to contact Madcows regarding participation. Jackie to organize equipment, scheduling and food for the day. Nicole proposed we name it the Doc Yagen Memorial Gala Day, after discussing with his family.
Action: Isobel, Jackie and Nicole.
- h. Senior Drinks – MWBC is holding a Mother’s Day market on Saturday 9th May 2020 from 3pm. While unable to do BBQ as last market due to playing on that day, plan to include this date as a senior drinks.
Action: Ash and Nicole.
- i. Life Membership Policy – David suggested the Life Membership Policy may need updating as the criteria for Life Membership is limited. Nick raised that the Constitution ([Section 12](#)) has a minimum criteria but that the Executive bestow the Life Member upon recommendation. Ongoing to discuss requirements particularly considering the phrase “meritorious service to the Club”.
Action: Executive.

6. Strategic Plan Status

- a. Goals for 2020 – Held over til next meeting.

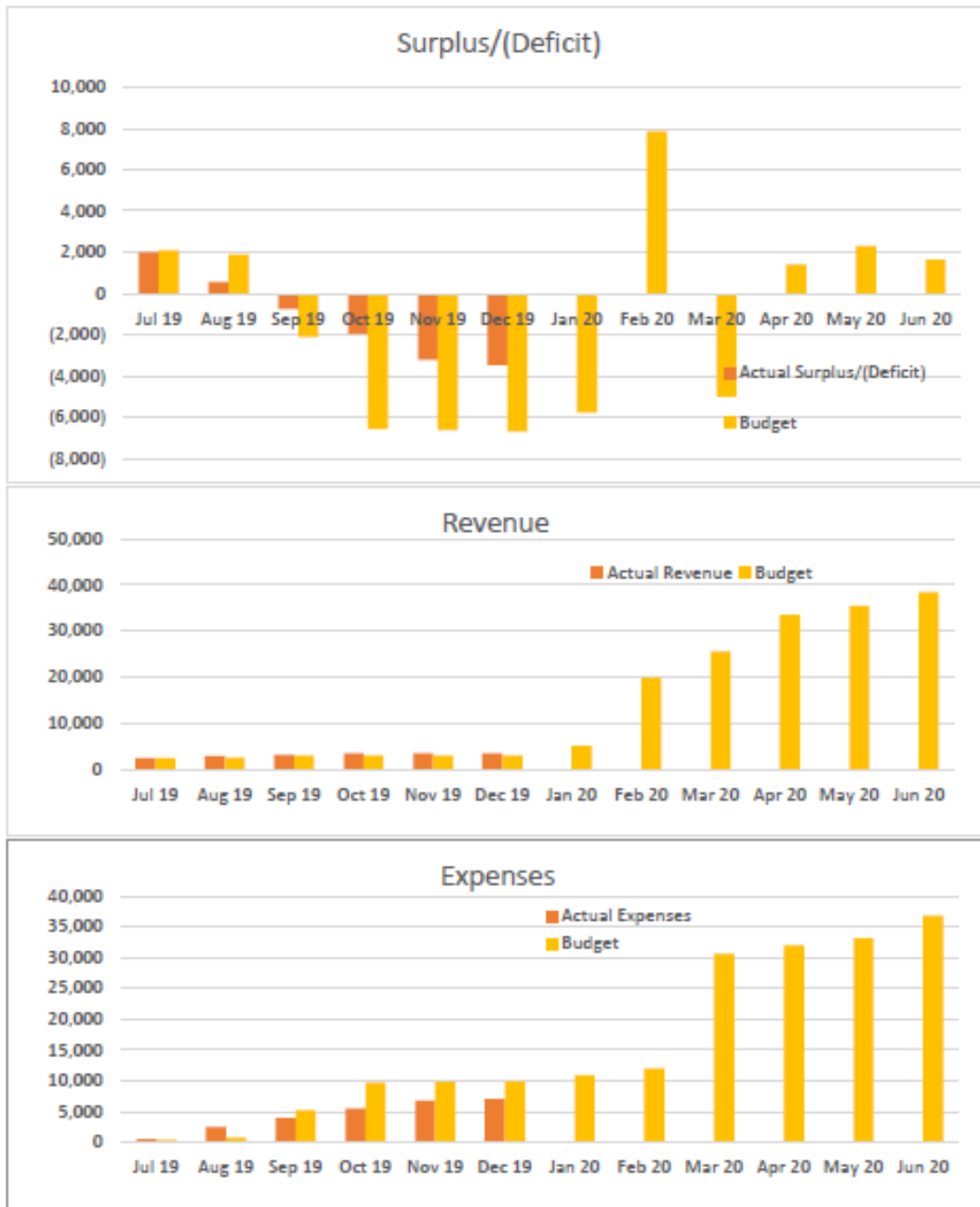
Meeting closed at 8.40pm.

Next meeting: 4th March 6.30pm.

Appendix I – Financial Report



2019/20 December Month Finance Report





Waratah Netball Club Inc

Financial Report

YTD, ending 31 December 2019

Income	2019-20 Month Budget	December Month Actuals	Variation Fav / (Unfav)	2019-20 YTD Budget	2019-20 YTD Actuals	Variation Fav / (Unfav)	2019-20 Budget	Remaining Budget
Registration	0.00	0.00	0.00	0.00	90.00	90.00	19,103.00	19,013.00
Sponsorship	0.00	0.00	0.00	2,500.00	2,500.00	0.00	8,000.00	5,500.00
Fundraising - Trivia	0.00	0.00	0.00	0.00	0.00	0.00	1,200.00	1,200.00
Fundraising - Other	0.00	0.00	0.00	0.00	0.00	0.00	6,000.00	6,000.00
Pie Drive Income	0.00	0.00	0.00	0.00	0.00	0.00	3,000.00	3,000.00
Uniform Sale	0.00	0.00	0.00	0.00	0.00	0.00	500.00	500.00
Other Income	0.00	1.63	1.63	0.00	357.63	357.63	0.00	(357.63)
Presentation Fees	0.00	0.00	0.00	600.00	600.00	(60.00)	600.00	80.00
Total Income	0.00	1.63	1.63	3,150.00	3,567.63	417.63	38,453.00	34,885.37

Expenditure:								
Coaches Courses	58.55	0.00	(58.55)	350.00	300.00	50.00	700.00	400.00
Equipment	0.00	0.00	0.00	0.00	0.00	0.00	500.00	500.00
Other - Office	8.33	0.00	(8.33)	50.00	0.00	50.00	100.00	100.00
Coaching Equip & Balls	0.00	0.00	0.00	400.00	0.00	400.00	600.00	600.00
Pie Drive Costs	0.00	0.00	0.00	0.00	0.00	0.00	2,700.00	2,700.00
Trivia Night	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MyClubVibe Fees	0.00	0.00	0.00	0.00	0.00	0.00	450.00	450.00
Preseason	0.00	0.00	0.00	0.00	0.00	0.00	600.00	600.00
Petty Cash	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Presentation	0.00	0.00	0.00	4,002.00	4,544.52	(542.52)	4,002.00	(542.52)
Presentation Vouchers	0.00	0.00	0.00	800.00	0.00	800.00	800.00	800.00
NWA Regs & Courts	0.00	0.00	0.00	0.00	50.00	(50.00)	15,728.50	15,678.50
Regs & Other Refunds	0.00	0.00	0.00	0.00	0.00	0.00	650.00	650.00
Social Memberships	0.00	0.00	0.00	250.00	230.00	20.00	250.00	20.00
Uniform Purchases	0.00	0.00	0.00	4,000.00	1,254.00	2,746.00	5,500.00	4,246.00
Fundraising Costs	0.00	0.00	0.00	0.00	0.00	0.00	4,000.00	4,000.00
Miscellaneous Costs	0.00	255.30	255.30	0.00	665.29	(665.29)	250.00	(415.29)
Total Expenditure	66.67	255.30	188.63	8,852.00	7,041.81	2,810.19	36,830.50	29,788.65
FY18-19 Inc/(Exp)	(66.67)	(253.67)	(187.00)	(6,702.00)	(3,474.18)	3,227.82	1,622.50	

Bank Account		Petty Cash	
Balance at 01 Jul 19	\$12,409.12	Balance at 01 Jul 1	\$132.50
Total Credits	3,567.63	Income:	
Total Debits	7,041.81	Outgoing:	
Current Balance	\$8,934.94	Closing Petty Ca	\$132.50

Net Worth		Outstanding Debtors	
Bank Balance	\$8,934.94	Registration	\$0.00
Petty Cash	\$132.50	Uniforms	\$0.00
Less debtors	50.00		
Net Worth	\$9,067.44		\$0.00
Increase/(Decrease)	(53,474.18)		

check ok

D. Graham
Dwight Graham
Treasurer

Appendix II - Umpire Report 22nd January 2020

New Structure for 2020 season for the umpire development framework.

12 years Umpire Education Program will have 4 sessions. These sessions will be small and interactive for players to get good understanding of the rules. This will be open to players, coaches, parents and supporters. There are 4 sessions Saturday 7th and Saturday 14th March 2020 (9am - 12pm and 1pm - 4pm). Intermediate Umpire Program will be held on a Friday night (date tbc) as a rules and pizza night. This night is for 13-15 years players, coaches and parents but is open for others as well. More umpire education sessions will be added as required.

New NNA Umpire Award Structure. Bronze – 12 years umpire education program completion. Silver – 70% pass mark theory exam and 2 NNA satisfactory completion practical games endorsed by NNA umpire official with the criteria of recognising basic rules and a loud voice and whistle. Gold – 70% pass mark theory exam, online foundation umpiring course completion and 2 NNA satisfactory completion practical games endorsed by NNA umpire official with the criteria of recognising basic rules, a loud voice and whistle, begin hand signals and demonstrates confidence and control. Any club member wanting to organise practical endorsement should contact me by round 5 as NNA umpires committee requires to know by round 6.

Pathway Tiers - Nominations by registration form by round 4 (9th May 2020). Tier 1 – Minimum criteria is an NNA Gold award. These umpires will be coached through the season and may be considered for a national badge if competent. Tier 2 – Umpires who already hold a national badge. These umpires will be coached through the season and may be considered for a higher national badge if competent. These umpires will also be supported in all areas to maintain umpire competencies.

Umpire requests. Limitations in 2020! Only badged umpires will be asked to umpire for requests. All requests must go via the umpire request form by 5pm Saturday prior to the week to the NNA umpire convenor. Only 1 umpire will be provided per game. Teams will be notified by 10am on the Friday prior if the request cannot be filled. The person who requested an umpire is still expected to turn up to the court on the day. Payment is \$30 per game. There will be fines for not showing up.

Action: Ellie to let everyone know. Ask for pool of umpires from club rather than umpiring officer.

Juniors umpiring, they are expected to have a competent support person over 16. NNA umpiring committee will fine a person \$50 plus have their team lose 3 points if an unregistered person (from NNA or NNSW) is umpiring for their team. This will be monitored through the season. There are also 3 umpiring scholarships/awards (The NNA Umpire Scholarship, Neita Matthews Award and the NNA Club Umpire Award).