



Combined AGM and Management Committee Minutes

20 February 2025

Via Teams 6pm:

Attendance: Nick Osborne, Dwight Graham, Nadine Gallaway, Jane Stoodley, Hannah Morgan, Teesha Scott, Liz Gold, Nicole Cadogan, Rachael Liddell, Janine Curtis, Lauren Jukes, Carla Killen

Apologies: Donna Endresz, David Pontin, Cat Levey, Erin Cullen, Holly Di Matteo, Veronica Lange, Blake Curtis

Extraordinary AGM Opened: 6.05pm

1. **Previous Minutes:** The Secretary moved that the minutes from the previous meetings held on 15 October 2024 be accepted as a true and accurate record.

Seconded: Dwight

Carried

2. **Finance.** The Extraordinary AGM was called to note and agree on the 2024 Treasurer's report as required by the Dept of Fair Trading. Accordingly, the Treasurer presented the 2024 Report to 31 December 2024 (Attachment 3), and moved that the report be accepted.

Seconded: Nick

Carried

Extraordinary AGM Closed: 6.07pm

Management Committee Meeting Opened: 6.07pm

1. **Committee Members:** The following positions have now been filled. Nicole welcomed and thanked incoming and outgoing committee

President	Nicole Cadogan
Vice-President	Lauren Jukes
Treasurer	Dwight Graham
Secretary (and Public Officer)	Janine Curtis
Registrar	Nick Osborne
Sponsorship Officer	Blake Curtis
Assistant Secretary	Nadine Gallaway
Umpiring Convenor	Donna Endresz
Assistant Umpiring Convenor	Laura McAllister
Junior Umpiring Development Officer	Rachael Liddell
Senior Coaching Convenor	Hannah Morgan
Junior Coaching Convenor	Bec Farquharson
Fundraising Coordinator	Holly Di Matteo
Communications (Socials) Officer/s	Teesha Scott
Social Coordinator	
Uniform Coordinator	Liz Gold
Equipment Officer	Liz Gold
Presentation Coordinator	Liz Gold

2. **Action Items:** Nick reviewed the Action Items in Attachment 1.

3. **Correspondence:** See Attachment 2.

4. **Out of session Business:**

- The Exec agreed via feedback at Tri-Series Cord meeting to discontinue use of Stack App for 2025 season [Exec chat 17 Nov 24]
- The Exec agreed that 2025 registration costs will remain the same with the exception of seniors which will increase by a modest amount of \$5pp. [Exec chat 23 Nov 24]
- The Exec agreed to offer a 50% discount to coaches and managers who wish to purchase a club hoodie [Exec chat 24 Nov 24]
- The Exec agreed to increase Tri-series rego contributions from \$130 to \$160 [Exec chat Tue 17 Dec 24]
- The Exec approved budget for 2025 via Exec email chat. [Exec email 17 – 18 Jan 2025]
- On Sat 14 Dec 24, Nick and Nicole held an informal meeting with the Coaching Convenors to develop a plan for 2025 registrations. The following points were noted:
 - The Club will do 15, 17, 21s selections.
 - Action on Hannah and Bec to arrange venue and date.
 - Action on Exec to determine selectors for 15, 17, 21s selections.
 - Junior team (14 yrs and below) selections will be managed by Bec with Hannah assisting
 - Nick will set up OneDrive spreadsheet for management of Junior team selections
 - Bec will be primary POC for Junior queries with Hannah in support via Coach@waratahnetball.asn.au or Bec's mobile. [AI #192]
 - Nick to remain primary POC for 15yrs and above queries via registrar@waratahnetball.asn.au or his mobile [AI #192]
 - Nick has created a Waratah gmail account that we can use to create google forms. He has provided login details to the Exec and Coaching Convenors.
 - Hannah to send out coaching EOI
 - Coaching appointments to be in accordance with our Coach Selection Policy.
 - Recommendations to be provided to Exec for approval
 - Hannah is the primary NNA POC for coaching issues
 - Junior coaching Convenor is responsible for teams 14yrs and below
 - Senior coaching Convenor is responsible for teams 15yrs and above
 - Nick to ensure Hannah and Bec have MCM access
 - Senior selection to be held in 2 x tranches - approximately Div 5 - 10 in first session, and Div 4 - 1 in second session. [AI #190]
 - Players from the first session may be asked to stay for the second session if they show potential to play higher
 - Senior selection to start at 0830 for 0900 start and a 1200 end time. Although longer is preferred, the courts were only available until 1200.
 - Nick will engage Tri-series to bring (Opens) to Senior selections
 - Players will be directed to fill in EOI for trials. Nick will develop the EOI.
 - Players are to be reminded that staying in same team may be requested but should NOT be assumed
 - Club Gala day to be on 22 March.

5. **Registrar's Report:** The Registrar pointed out that registrations are currently still underway, and therefore a report now would not be of much use. However, he did advise that the Club rego day was useful, particularly for new players, and that it worked relatively smoothly. He suggested that maximising coaches and executive attendance was particularly useful. Regarding the selections, he made the following observations:

- **Spreadsheet:** The Spreadsheet that Dwight developed from Tri-series was very useful. But it was very complicated to reprogram for the multi-tiered approach for Senior selections. It may be worth the Club investing in a specific app (informal investigation suggests it's approx. \$200 - 300 for an annual use).
- **High Div, Low Div Sessions:** Two sessions worked well, but time management was an issue. Using two courts would probably alleviate that issue, noting that it would have enabled us to look at the potential for lower players to trial at higher grades. (This was a recommendation from last year that was not upheld due to expected lack of selectors)
- **Time management:** Timings were compressed. This was not helped by the spreadsheet issue, and the reduced court availability. We hoped to have a four hour session (2 hours per session), but the facilities were not available.
- **Other Considerations:**
 - **Warmups:** Warm-up off outside if at Forum and weather permits.
 - **NNA Courts** Consider going back to NNA noting the weather risk
 - **Hunter Sports High** May be a better option, so we should consider that in the next round. They have much better facilities than the forum.
- Selectors to meet before the trials to assess roughly where players sit and if there are any shortages in positions. This is previous recommendation. It would be helpful for all selectors to have pre-meeting, with having a Head Selector. **[AI #204]**
- It would also be helpful to have previous season wrap up/summary, EOI, preferences and registration info all in one place in an easy to present format that prioritises relevant information. **[AI #205]**
- There was plenty of support and that worked well. Eight laptops at various places around the court was an interesting look. However, a pre-brief would be useful so that everyone knew their roles and tasks. **[AI #206]**
- Nicole thanked the selectors and helpers for their efforts on and leading up to the day.

6. **Treasurer's Report:**

The Treasurer presented the January report in Attachment 4 and moved that it be accepted.

Seconded: Nicole

7. **Coaching Convenor Report: (Hannah/Bec):**

Coaching allocations still underway. New court allocation process (for training) and form through NNA. NNA will consider requests once all clubs have submitted their requests.

ACTION: Secretary to write to NNA to Request that NNA considers re-allocating courts as per previous year's data, until such time as 2025 data is available. **[AI #207]**

ACTION: Secretary to request lights be turned on ASAP especially for Tri-Series training which have already commenced and are having to cut training sessions short. **[AI #208]**

8. **Umpiring Convenor's Report (Donna)**

Please ensure this is forwarded onto coaches and managers please

Important information, I will require anyone nominating for NNA pathways to advise me so I can manage their development. It is the role of the club umpire convenor to ensure our junior umpires have support, mentors and placed on appropriate games.

Important dates -

- 3 Mar - google Form for Tier 1 & 2 Closes

- 10 Mar Google form for 12 yrs Education closes
- 24 Mar - Google Form for Rules get together closes
- 5 Apr - Nomination for Gold & Silver Awards Open (Names to Donna)
- [Umpires Forms | Newcastle Netball Association](#)

Below is the information from the NNA website.

2025 NNA Rules, Umpire Education and Pathway Opportunities

NNA will be facilitating the following opportunities for learning the rules of netball and to develop as an umpire in 2025:

12yrs Rules Sessions - for those players who will be required to begin to umpire games as a component of their team umpire duty requirements for the season. Theory and Practical components

Attendance at ONE of the following sessions. MUST register to attend.

Saturday 15 March 2025 9.00am - 12.00pm

Saturday 15 March 2025 1:00pm - 4.00pm

Saturday 22 March 2025 9.00am - 12.00pm

Saturday 22 March 2025 1:00pm - 4.00pm

2025 Tier 1 and Tier 2 Program - Theory & practical support by NNA Umpire coaches throughout the season to further develop as an umpire.

Rules clarification Session - This session will cover a number of areas of rule clarifications presented by A Badged umpires.

We invite all badged umpires, Tri-Series coaches, representative coaches and all Winter Competition coaches to join this session to discuss the feedback received throughout 2024.

Date: Friday 28 March 2025

Time: 6-9pm

Where: NNA Clubrooms

Closing Date: Monday 24 March 2025 5pm.

All participants must register or nominate for sessions and programs via the NNA Umpire Forms button by the closing date.

Refer to the NNA Umpiring Policy & Procedures for further information.

Rachel advised that umpiring meeting has been arranged post-gala day.

ACTION: Nicole to send above information via email to all members (Janine to provide info to Nicole). **[AI #209]**

9. Communication Officer Report (Teesh)

Molly was keen to get info from teams post-game day for posting. Role for managers to provide info through. Could open a OneDrive folder as central portal.

ACTION: Comms Officer to consider best way to receive images and text related to games, social activities **[AI #210]**

There was discussion on increasing OneDrive capacity. Nick will progress **[AI #211]**

10. Sponsorship Report (Blake)

- Currently chasing sponsors from 2024 season (Most had agreed to a 2 year term)
- Also fielding inquiries from Guzman y Gomez Hamilton, and Moveable Real Estate
- Will reach out to 2023 sponsors again who had not/were unable to commit last season
- Hoping to roll out a sponsorship 'drive' or posts on social media and web (as per previous email to committee)

ACTION: Nicole to send out email via MCM **[AI #212]**

- Target of \$20k in sponsorship for 2025 (up from \$14.5k for 2024)
- Proposal from Cryoking – Nicole. Janine and Nicole noted her conflict of interest

ACTION: Blake to contact Cryoking to understand expectations from Waratah **[AI #213]**

11. Uniform & Equipment Coordinator Report (Liz)

Tri-series uniforms received and handed out. Rego day having sizes on offer worked really night. March raffle night will feature uniforms. New batch of Molycop shirts expected in 2-3 weeks. Liz keeping track of new payers and if they require new uniforms. A 2-week turnaround for new uniforms. Nick advised approx. 40 new players.

12. Fundraising Report (Holly)

Nil report

13. Social Coordinator Business (vacant)

Nil report

14. Tri-Series Report (Dwight)

Three team coaches have been appointed. Jane with Teesh assisting for 23s, Nick with Dwight assisting Opens, Dwight with Teesh assisting for Champs. Teams have now been finalised. Have had three outdoor training sessions mostly as a squad, including games. Held a values session including lunch and worked out squad values: Commitment, teamwork, integrity and sportsmanship, communication, resilience. Need court allocations soon and lights as light diminishing at this time of year. See AI #207 and #208

15. Any Other Business:

NNA Awards Night: Congrats to nominees and winners of NNA Awards presented on 8 November
MVP for Waratah for Tri-Series 23s: Molly Sloan
MVP for Waratah for Tri-Series Opens: Lucy Park
MVP NNA Tri-Series Champs: Melanie Coleman
NNA Coaching Award: Jane Stoodley
NNA Club of the Year: Waratah Netball Club

Write off Action: Club Laptop [Nick]

Nick advised that the present Club laptop is over 7 years old, and well passed it useful life. He recommended the Club write it off. He also recommended that the Club does NOT replace it, as many people now have their own laptops that they can use for Club business if needed. Nicole also recommended we write off the voice recorder as well, noting that phones can provide this function.

Seconded: Unanimously support

Continuous Improvement Sub Committee [Nick]

As an outcome of Action Item #2, Nick recommended reconstituting a "Continuous Improvement Sub Committee". The main role will be to look at areas to improve, and developing a simple Strategic Plan (similar to the NNA one). The meeting agreed that it was warranted.

ACTION: Nick to invite volunteers from the playing group to work on the sub-committee. **[AI #214]**

16. Doc Yagen Memorial Gala Day: Sat 22 March

ACTION: Secretary to book courts and roundhouse toilets, and find out if Clubs can collect a key to this toilet block. **[AI #215]**

ACTION: Nicole to invite Stockton, Fletcher Bluejays (formerly BTAC), Wanderers, Uni to participate **[AI #216]**

ACTION: Nicole will take lead and coordinate – Hannah, Liz, Teesh, Rach, Nick, Dwight, Jane will support. Ensure acknowledgement of Tilly, and extend invitation **[AI #217]**

17. Next Meeting: To be held in week of 7 April, to be decided once teams and coaches are finalised

Meeting Closed: 7.30pm

Executive Closed Session.

- Exec agreed that for Tri-Series players who are registered with a second association that they will still receive their full subsidy. This equates to \$110 for a Senior player (18yrs and above), and \$50 for a Junior player (10yrs to 17yrs).
ACTION: Treasurer, Registrar to confirm appropriate subsidies. **[AI #218]**
- There was discussion regarding a player that had elected to transfer from Tri-series to Seniors. Noting that there was a subsidy for the player in Tri-series, the Exec unanimously agreed that the Club did NOT require the member to repay that subsidy.

Meeting Closed: 8.00pm

Committee Action Items

Committee Action Items

as at 01 January 2025

	Action Item	Lead	Due Date	Status
2	Regular review of goals	Secretary	Ongoing	Standing agenda item two or three times per year 26/8/24: Nick to review at the End of Season Washup on Sunday 22 September at 10.00am. 15 Oct 24: Nick advised that goal review did not occur due cancellation of wash-up meeting. He recommended an out of session review with Execs 20 Feb 25: Nick advised that he wanted to set up a "Continuous Improvement Sub-committee". See AOB item in minutes of 20 Feb 25.
12	Promote rego through Club signage	Nicole	CLOSED	03 Jun 24: Nicole met with manufacturer to discuss location and idea – currently sitting with them to do a design 20 Feb 25: Nicole advised that with the Cricket Club withdrawing from Bowlo sponsorship, the joint venture to complete the signage was not longer viable. Closed
30	Update / refresh Club website	Nick	01 May 25	5/2/24: Nick has sent options to MCM and he and CommsO are waiting for a design to come back. 26/8/24: Nil update 15 Oct 24: Nick to review in 2025 20 Feb 25: Nick recommended deferring until after rego. Nick to progress icw Emily Reed
	NEW ACTIONS FROM 06 Sep 23			
110	Strat Rec #1: Set up a Netball board in the Bowlo	Nicole / Donna	01 Jan 24	5/2/24: Nicole advised that we have a position for it, but waiting to see what is on it. Donna to provide a mockup 26/8/24: Donna still working on design
	ACTIONS FROM 27 Nov 23 Committee Meeting			
129	Strat Rec #16: Create and review a retentions metric, and report back to Committee at end of season	Registrar	30 Apr 25	03/06/24: Nick provided simplistic numbers, and will compile a more detailed report using data captured at AI #130

	Action Item	Lead	Due Date	Status
130	Strat Rec #17: Develop an exit survey	Registrar	30 Apr 25	To be completed in company with AI #129.
	ACTIONS FROM 30 July 24 Committee Meeting			
166	Budget for and purchase uniform supply to cover pre-season size selections and mid-season restock (approx. 10-15 dresses in varying sizes)	Liz icw Dwight	CLOSED	In conjunction with AI 179 This worked at the rego day, with all players being able to get correct sizes.
168	Arrange photo day, aim for early in season, Sunday afternoon at Bowling Club	Liz	15 Mar 24	
175	Hannah to canvass coaches for interest in “tackle bags”	CLOSE	15 Jan 25	
	ACTIONS FROM 26 August 24 Committee Meeting			
176	Update Coaching Selection Policy for Exec review.	Dwight, Nick, Bec, Hannah	CLOSED	Draft provided to Exec 12 Oct 24 Policy endorsed 15 Oct and uploaded to website
177	Update the Team Selection Policy for Exec review.	Dwight, Nick, Bec, Hannah	CLOSED	Draft provided to Exec 12 Oct 24 Policy endorsed 15 Oct and uploaded to website
178	Hannah to send out EOI for 2025 coaching positions	Hannah	CLOSED	EOI sent out 20 Dec 24.
179	Buy hoodies cover pre-season size selections and mid-season restock (approx. 10 hoodies) in varying sizes. Up to \$550 allocated.	Liz icw Dwight	CLOSED	In conjunction with AI 166 This worked at the rego day, with all players being able to get correct sizes.
	ACTIONS FROM Club Wash-up Discussion			
181	The Club to set and communicate an earlier closing date for regos.	Registrar icw with Coaching Convenors	CLOSED	This will allow extra time to check if we can accommodate later registrations, rather than members having an expectation they will be accommodated. 15 Nov: Nick has sent out 2025 rego dates to 2024 Team POCs. 23 Nov: Details of fees send out via messenger to 2024 Team POCs.
182	Exec to decide if ‘first in first served’ or prioritise team spaces for previous members.	Exec	CLOSED	In general, it was noted that having clear registration deadlines may alleviate the issue, but in any case we can take the decision to the Exec should we need to. In any case, it was agreed that it is not unreasonable or nor unrealistic to say “thank you for your interest, we are full please come and see us next year” 20 Feb 25: Now business as usual. Close

	Action Item	Lead	Due Date	Status
184	Provide clear and consistent messaging re the Tri-series rego process.	Registrar icw Tri-series Coord	CLOSED	Whether using a personal (eg coach's) credit card or using the member's credit card still requires a reimbursement. The Registrar recommended that we offer both options to the players 20 Dec 24: Registrar has prepared both options for Tri-series comms.
185	Appoint a POC (particularly for junior teams) to pass rego information for following year. This is important if there is likely to be a turnover in coaches and/or managers	Coaching Convenors	CLOSED	15 Nov 24: POCs appointed. Rego dates for 2025 advised via messenger chat (see AI 181 above) [Nick]
186	Run Senior preseason fitness on a separate night to Tri-Series preseason fitness	Senior Coaching Convenor icw Tri-series Coord	CLOSED	
187	Book Club selections at an indoor venue.	Senior Coaching Convenor	CLOSED	Tri-series selection booked for Sat 09 Nov 24. Club selections booked for Sat 15 Feb 25.
188	PlayHQ to require players to nominate what nights they are available to train	Registrar	CLOSED	Complete. Both Club EOI and PlayHQ require members to provide details
189	EOIs for trials to require players to nominate what nights they are available to train	Selectors	CLOSED	Nick has updated 2025 EOI
190	Selectors to determine whether to have two courts running for trials	Selectors	CLOSED	It was suggested that Sundays was a good option to ensure that indoor courts are available, and that we could consider doing higher divisions on one day, and lower divisions on another 14/12/24: At informal out of session meeting between Nick, Nicole, Hannah, and Bec, it was agreed to have two tranches of trials (on same day)
191	Coaches are to be prepared to discuss team selections with individual players before announcements are made	Coaches	CLOSED	20 Feb 25: This has been incorporated into Club selection policy. Close
192	Establish a clear POC for new enquiries.	Registrar	CLOSED	There should possibly one for juniors and one for seniors, and that that the POC(s) should have good awareness of the numbers of players in the teams. 14/12/24: POCs assigned at informal out of session meeting between Nick, Nicole, Hannah, and Bec.

	Action Item	Lead	Due Date	Status
193	Determine training days and coaches before registration so that that members know when they register.	Coaching Convenors	CLOSED	In conjunction with AI 188 & 189 – noting that they are slightly contradictory actions. Although this was not possible due the myriad of changes, Coaches EOIs in conjunction with Player EOI provided good feedback.
194	The Coaching Convenors to have access to PlayHQ.	Registrar	CLOSED	Not required. Club Convenors, however, have access to MCM. Close
195	Exec to consider a uniform refresh	Exec	01 Jan 25	For Continuous Improvement Sub-committee [AI #214]
196	Consider shared senior or squad training	Senior Coaching Convenor	CLOSED	Business as usual. It was agreed that Squad training is effective and highly desirable, however it is not always possible.
197	The role of the Manager to be promoted especially where coaches are taking on multiple teams.	Coaching Convenors	01 Feb 25	Ensure it goes into coaches briefing.
198	Coaches to complete a simple player review outlining whether players (in their opinion) were in the right grade, or they should be moved down or up a grade(s) to match their ability.	Coaching Convenors	CLOSED	Most coaches have completed this. Details were used in selectors deliberations.
	ACTIONS FROM Sponsorship Meeting 08 May 24			
199	Buy additional gazebos and canopies	Registrar	01 Mar 25	20/2/25: Nick advised that he is waiting on quotes from Oztrail and Extreme Marquee. He will then provide submission to Exec for consideration.
	ACTIONS from meetings 15 Oct 24			
200	Coaches to return gear to Liz	Coaches	CLOSED	
201	Club Spirit Trophy (HerelfYouNeed) and Senior Club Player (Teesha) to be returned to Bowlo	Secretary Hannah	15 Nov 24	HIYN still to return. Hannah has regular contact with HIYN and will liaise with them Senior Club Player trophy has been confirmed as at the Bowlo
202	Dwight and Janine to confirm submission of Tri-Series EOI	Secretary	CLOSED	EOI submitted
203	Liz to buy drawstring bags and table skirts	Liz	31 Dec 24	20 Feb 25: Poll for bags to come as there are mixed feelings about the need for them. The quote for skirts on request
	ACTIONS from meeting 20 Feb 25			
204	Selection guidelines to include pre-meeting guidance and Head Selector option	Nick	30 Jun 25	Continuous improvement committee action [AI #214]

	Action Item	Lead	Due Date	Status
205	For selections, a previous season wrap up/summary, EOI, preferences and registration info all in one place	Nick	30 Jun 25	Continuous improvement committee action [AI #214]
206	For selections, a pre-brief would be useful so that everyone knew their roles and tasks.	Nick	30 Jun 25	Continuous improvement committee action [AI #214]
207	Secretary to write to NNA to Request that NNA considers court re-allocation policy	Secretary	28 Feb 25	
208	Request lights be turned on ASAP especially for Tri-Series training (which has already started)	Secretary	26 Feb 25	
209	Nicole to send email to all members reimpiring information updates	Nicole	28 Feb 25	
210	Comms Officer to consider best way to receive images and text related to games, social activities	Teesha	31 Mar 25	
211	Increase OneDrive to 100GB	Nick	28 Feb 25	
212	Nicole to send out email via MCM re sponsorship	Nicole	28 Feb 25	
213	Blake to contact Cryoking re sponsorship expectations	Blake	28 Mar 25	
214	Nick to form 'Continuous Improvement' sub-committee	Nick	28 Mar 25	
215	Secretary to book courts and roundhouse toilets, and find out if Clubs can collect a key to this toilet block for Club Gala Day	Secretary	22 Mar 25	
216	Nicole to invite Stockton, Fletcher Bluejays (used to be BTAC), Wanderers, Uni to Gala Day	President	22 Mar 25	
217	Nicole will take lead and coordinate Club Gala Day. Hannah, Liz, Teesh, Rach, Nick, Dwight, Jane will support	Nicole	22 Mar 25	
218	Treasurer, Registrar to confirm appropriate subsidies for Tri-series players	Treasurer / Registrar	15 Mar 25	

Attachment 2: Correspondence

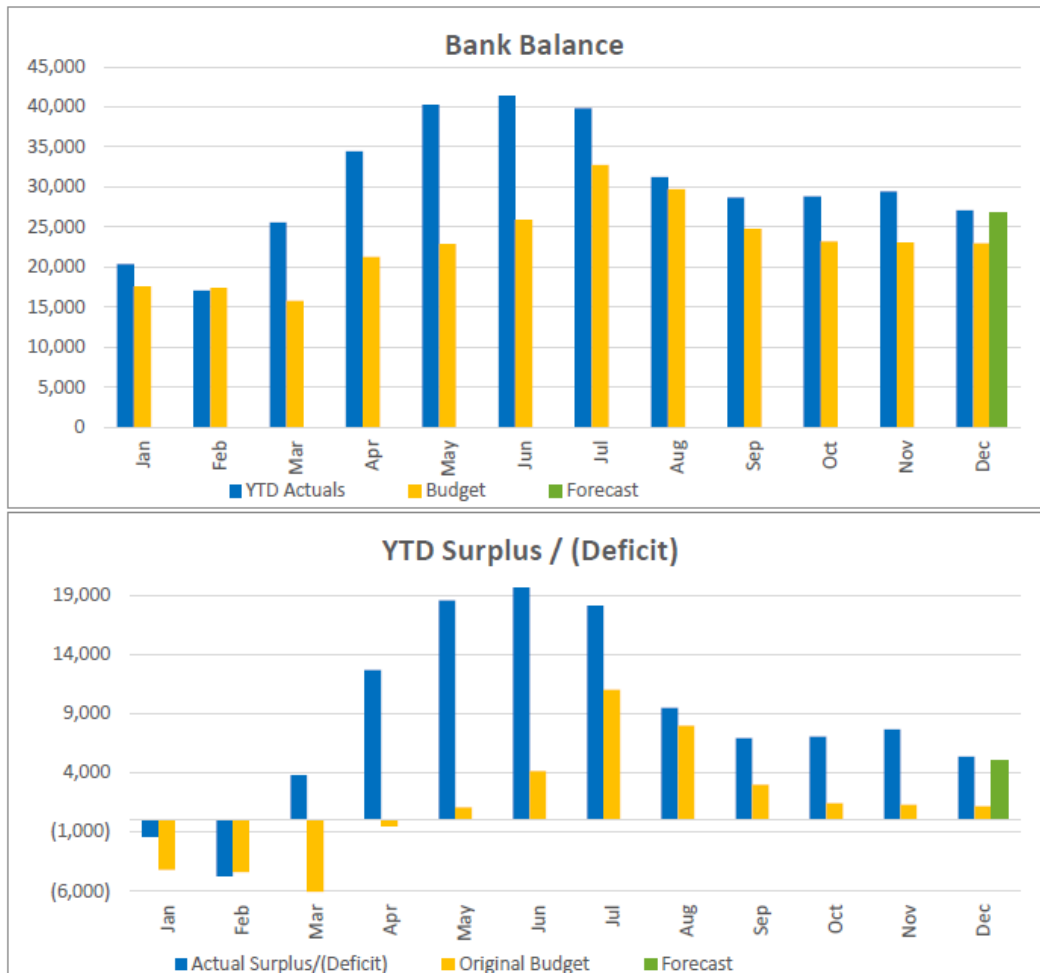
IN	OUT	RESPONSE	ACTION
	20/01 - Condolence card sent to family of the late Brenda Gontarski, former NNA executive member		
22/10 – NNA request 2025-26 Tri-Series EOI		Submitted EOI and accepted for seasons 2025-26	
22/10 – Notice of NNA meeting to be held 4 Nov		Jane Stoodley, Kat Easton and Janine Curtis attended. Changes to regrading Policy	
27/10 – Response from NNA advising male are not permitted to play in the Tri-Series			
	19/12 – Application for Grassroots Community Grant submitted for \$4600 consisting of: \$3200 – Nettyhead Coaching sessions for 75 x junior players. \$800 – NettyHead “Train the Trainer” sessions for 8 x Coaches \$600 – Replacement of 20 x training balls for junior teams		
13/01 – NNA advised of compulsory Club Umpire Meeting 1 Feb		Donna attended	
02/02 – request from Mayfield West Bowling Club for a letter of support for a grant they’re applying for to upgrade kitchen		Letter of support sent	
07/02 – Voconiq Local Voices (through Port Waratah) offer for WNC to send through stories for promotion			
08/02 – NNA sent updated Grading Policy and Court Allocation Policy and new Club Training Court Booking Form. All found on NNA website			
08/02 – NNA sent through Tri-Series Meeting minutes held 16 Dec			
17/02 – NNA reminder that Tri-Series Team need to be entered into PlayHQ by 5pm Fri 21/02, and to advise Stephanie once all players allocated and who are coaches and managers			ACTION: Registrar to finalise

17/02 – NNA provided Club Affiliation that requires completion			ACTION: Secretary to complete ACTION: Treasurer to make payment of \$30 to NNA for having between 11-50 teams
17/02 – NNA looking for volunteers			ACTION: Anyone interested to nominate using form of NNA website
18/02 – NNA requested our coaching convenor details for Elevate subscription		Secretary provided details	

Attachment 3: Treasurer's Report (to 31 December 2024)



December 2024 Finance Report



Notes

VARIANCES

As at 31 December 2024, we had \$27,118 in the bank, which is \$4,152 above where we had budgeted. The 2024 year operating result of a profit of \$5,336 is also \$4,152 above where we had budgeted. However, it should be noted there is \$4,296 of unspent funds, which will be spent in 2025. This means that the 2024 result is artificially boosted by \$4,296 and without that, the result would have been a profit of \$1,040.

The main drivers in the result being different to budget were:

- Total registration revenue of \$14,754, which is \$2,275 above budget (a permanent variance).
Note: we have 2 more teams than I budgeted.
- \$19,949 of sponsorships and grants, which is \$3,949 above budget due to:
 - \$4,000 from Mayfield West Bowling Club (budgeted \$3,000)
 - \$500 for Nettyheads shooting clinics (not budgeted)
 - \$5,000 from Tillys (budgeted \$4,500)
 - \$3,449 grant from the Office of Sport (not budgeted)
 - \$0 from OP Finance (budgeted \$3,000)



December 2024 Finance Report

- \$1,500 from port Waratah Coal Services (\$0 budget and to be spent next year)
- Apparel (uniforms) is always difficult to forecast (permanent variances):
 - Sales of \$6,218 are \$3,718 more than budget
 - Purchases of \$16,470 are \$10,925 more than budgeted
 - The main drivers of the difference between the purchases and sales are:
 - Grant and sponsorship funded purchases of Triserics uniforms, Molycop shirts, and
 - Club reserves funded purchases of coaches shirts, subsidised coaches hoodies, additional pinnies and stock in preparation for 2025.
- Reinstating of the fundraising revenue from the Bowling Club Friday night meat raffles totalling, which totalled \$3,291 for the year
- The purchase of training balls for \$1,140 and match balls for \$1,800 was not fully budgeted but approved by Executive during the year.

OTHER

The following items (totalling \$4,296) were approved but for a variety of reasons did not happen in 2024 and I will include them in new year's budget:

- Donation of \$796 to Gynaecological cancer research group (this has taken a long while to resolve exactly how much it is!)
- Purchase of table skirts (\$300), patches bags (\$500)
- Another 2 gazebos (\$1,500)
- The \$1,500 grant from Port Waratah Coal Services will offset Juniors' registration fees in 2025 and
- Any remaining (of the Port Waratah Coal Services grant) will be put towards Nettyheads junior clinics in 2025.

So, with the carried forward expenditure (including the offset fees), **we should expect a budgeted loss \$4,296 in 2025.**



December 2024 Finance Report



Waratah Netball Club Inc

Financial Report

YTD, ending 31 December 2024

Income	2024 Month Budget	December Month Actuals	Variation Fav / (Unfav)		2024 YTD Budget	2024 YTD Actuals	Variation Fav / (Unfav)		2024 Budget	Forecast	Variation Fav / (Unfav)
Registration	-	-	-		12,479	14,754	2,275		12,479	14,754	2,275
Sponsorship & Grants	-	-	-		16,000	19,949	3,949		16,000	19,949	3,949
Fundraising	-	366	366		1,750	5,419	3,669		1,750	5,153	3,403
Pie Drive Income	-	-	-		7,000	6,026	(974)		7,000	6,026	(974)
Apparel Sales	-	35	35		2,500	6,218	3,718		2,500	6,183	3,683
Other Income	-	(162)	(162)		20	988	968		20	1,150	1,130
Presentation Fees	-	-	-		1,150	1,155	5		1,150	1,155	5
Total Income	-	239	239		40,899	54,508	13,609		40,899	54,370	13,471
Expenditure:											
Coach and umpire develop	83	-	83		1,000	268	732		1,000	268	732
Player development	-	-	-		-	3,538	(3,538)		-	3,538	(3,538)
Equipment	21	-	21		250	194	56		250	494	(244)
Coaching Equip & Balls	-	-	-		750	3,571	(2,821)		750	4,071	(3,321)
Pie Drive Costs	-	-	-		6,500	5,142	1,358		6,500	5,142	1,358
MyClubMate Fees	-	-	-		500	516	(16)		500	516	(16)
Preseason	-	-	-		1,250	667	583		1,250	667	583
Presentation	-	-	-		8,000	7,990	10		8,000	7,990	10
Presentation Vouchers	-	-	-		1,300	1,405	(105)		1,300	1,405	(105)
Court hire	-	-	-		2,145	1,634	511		2,145	1,634	511
Registration	-	-	-		6,555	6,376	179		6,555	6,376	179
Apparel Purchases	-	2,538	(2,538)		10,925	16,470	(5,545)		10,925	15,002	(4,077)
Fundraising Costs	-	-	-		300	367	(67)		300	367	(67)
Miscellaneous Costs	20	-	20		240	1,034	(794)		240	1,899	(1,659)
Total Expenditure	124	2,538	(2,413)		39,715	49,172	(9,458)		39,715	49,369	(9,654)
2024 Inc/(Exp)	(124)	(2,298)	(2,174)		1,184	5,336	4,152		1,184	5,001	3,817

Bank Account		Petty Cash	
Balance at 01 Jan 24	21,782	Balance at 01 Jan 24	292
Total Credits	54,508	Income:	
Total Debits	49,172	Outgoing:	
Current Calc'd Balance	27,118	Closing Petty C	292

Trading Account	11,311		
Uniform Account	807		
Investment Account	15,000		
Total Current Balance	27,118		

check ok

Net Worth		Outstanding Debtors	
Bank Balance	27,118	Registration	-
Petty Cash	292	Uniforms	-
Less debtors	-		
Net Worth	27,410		-
Increase/(Decrease)	5,336		

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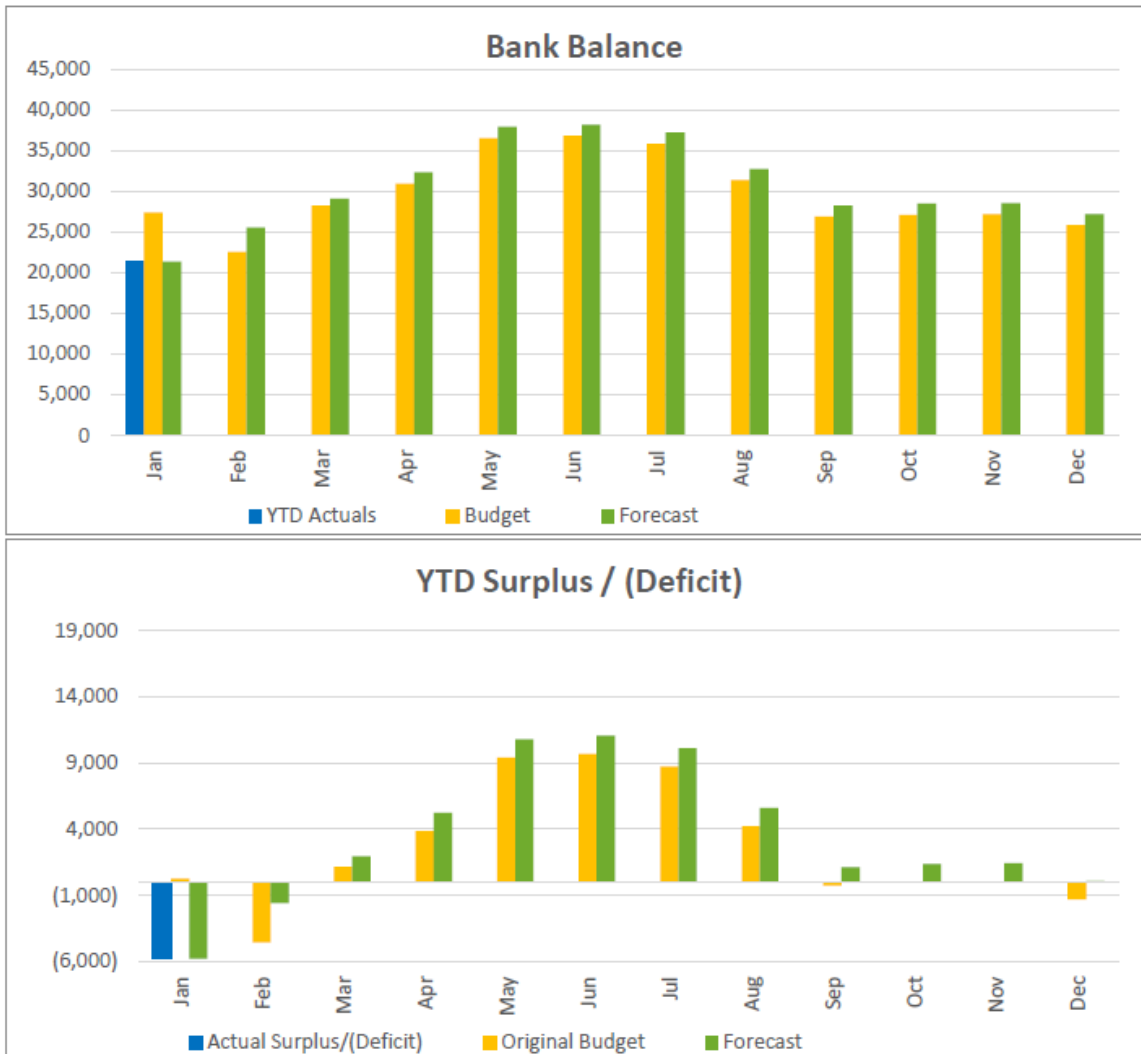
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DJ Graham
Dwight Graham
Treasurer

Attachment 4: Treasurer's Report (January)



January 2025 Finance Report



Notes

VARIANCES

As at 31 January 2025, we had \$21,794 in the bank, which is \$6,053 below where we had budgeted. The operating result of a loss of \$5,803 is also \$6,053 worse than we had budgeted. However, the result is largely caused by the timing of payments, with registrations for Triserries and purchase of uniforms being ahead of when I budgeted, rather than more than I budgeted.

FORECAST

There has been strong interest in registrations and earlier than I expected. These will show up in the February results but based on the registration day, we may have one or two more teams than 2024. Hence, I have forecast up registration revenue by \$1,500.

OTHER

There are four players on payment plans, owing a total of \$557.



Waratah Netball Club Inc

Financial Report

YTD, ending 31 January 2025

Income	2025 Month Budget	January Month Actuals	Variation Fav / (Unfav)	2025 YTD Budget	2025 YTD Actuals	Variation Fav / (Unfav)	2025 Budget	Forecast	Variation Fav / (Unfav)
Registration	836	3,350	2,514	836	3,350	2,514	15,486	16,949	1,463
Sponsorship & Grants	-	-	-	-	-	-	12,500	12,500	-
Fundraising	150	172	22	150	172	22	4,850	4,872	22
Pie Drive Income	-	-	-	-	-	-	6,500	6,500	-
Apparel Sales	60	(32)	(92)	60	(32)	(92)	6,000	5,908	(92)
Other Income	(796)	(796)	-	(796)	(796)	-	54	54	-
Presentation Fees	-	-	-	-	-	-	1,200	1,200	-
Total Income	250	2,693	2,443	250	2,693	2,443	46,590	47,983	1,393
Expenditure:									
Development	-	-	-	-	-	-	3,250	3,250	-
Equipment	-	-	-	-	-	-	2,050	2,050	-
Coaching Equip & Balls	-	-	-	-	-	-	750	750	-
Pie Drive Costs	-	-	-	-	-	-	5,700	5,700	-
Preseason	-	-	-	-	-	-	750	750	-
Presentation	-	-	-	-	-	-	8,400	8,400	-
Presentation Vouchers	-	-	-	-	-	-	1,500	1,500	-
Court hire	-	-	-	-	-	-	2,125	2,125	-
Registration	-	6,687	(6,687)	-	6,687	(6,687)	7,575	7,587	(12)
Apparel Purchases	-	1,810	(1,810)	-	1,810	(1,810)	13,900	13,900	-
Miscellaneous Costs	-	-	-	-	-	-	1,890	1,890	-
Total Expenditure	-	8,497	(8,497)	-	8,497	(8,497)	47,890	47,902	(12)
FY18-19 Inc/(Exp)	250	(5,803)	(6,053)	250	(5,803)	(6,053)	(1,300)	81	1,405

		Petty Cash	
Balance at 01 Jan 25	27,118	Balance at 01 Jul 21	292
Total Credits	2,693	Income:	
Total Debits	8,497	Outgoing:	
Current Calc'd Balance	21,314	Closing Petty C	292
Trading Account	6,020		
Uniform Account	775		
Investment Account	15,000		
Total Current Balance	21,794		

-480

(480)

Net Worth		Outstanding Debtors	
Bank Balance	21,314	Registration	-
Petty Cash	292	Uniforms	-
Less debtors	-		
Net Worth	21,607		
Increase/(Decrease)	(5,803)		

-\$480.00

check ok

Dl Graham

Dwight Graham
Treasurer

Fixtures Schedule 2025					
<u>Date</u>		<u>Further activities</u>		<u>Friday Night Games</u>	
5th April	1			4th Apr	1
12th April	2			11th April	2
3rd May	3			2nd May	3
10th May	4			9th May	4
17th May	5			16th May	5
24th May	6			23rd May	6
31st May	7			30th May	7
7,8,9th		Senior state Titles			
14th June	8			13th June	8
21st June	9			20th June	9
28th June	10			27th June	10
5,6,7th		Junior State Titles			
19th July	11			18th July	11
20th July		Adverse Weather Day see Policy			
26th July	12			25th July	12
2nd Aug	13			1st Aug	13
9th Aug	14			8th Aug	14
10th Aug		Adverse Weather Day see Policy			
16th Aug	15 + minor	Minor R14		15th Aug	15
23rd Aug	semis	Major R14, minor & major R15		22nd Aug	16
30th Aug	Finals				
6th Sept	Grand Finals				
<u>This information refers to NNA Adverse Weather Policy</u>					
* Games not played due to weather conditions in the first round will NOT be replayed. No points will be awarded for these games.					
* Games not played due to weather conditions in the second round will NOT be replayed providing the CORRESPONDING GAME in the first round was played. No points will be awarded for these games.					
* If the corresponding game in the second round is also not played due to weather conditions, then it will be played on either 20th July or 10th August.					
* All teams should play every team in their grade unless weather conditions affects the last game of the season ie if the corresponding game in the first round had not been played, in which case the game will only be played if necessary to determine semifinal positions					
* Should semifinals or finals not be played due to weather conditions then those games will be played on the following days the next week - 8.00am, 9.20am & 10.35am timeslots Monday, 11.55am & 1.15pm timeslots Tuesday, 2.30pm & 3.45pm timeslots Wednesday.					
*Should grand finals not be played due to weather conditions they will be played on the following Saturday					