



Management Committee Meeting

Tuesday 19th January 2021.

PRESENT: Jane Stoodley, Nicole Cadogan, David Cadogan, Jackie Jukes, Nick Osborne (with an e 😊), Dwight Graham, Lauren Jukes, Amber Collits, Ellie Stanley, & Isobel Stoodley

APOLOGIES: Donna Endresz-Watts, Veronica Lange, Liz Gold

MEETING OPENED: 7pm

1. **Previous Minutes:** The Secretary moved that the Minutes of the meeting on November 26, 2020 be accepted as a true and accurate account once Nick Osborne's name is amended. Seconded: David Cadogan

2. Outstanding Business

A. Fundraising BBQ – Waratah Village – Saturday January 23

Sufficient volunteers have been sourced for the BBQ. The Fishing Club has donated their BBQ for Saturday. There will be three shifts.

Covid Requirements: Ground markers for distance and hand sanitiser.

A New BBQ may need to be sourced before follow-up BBQs. Executive have pre-approved \$250 for this purchase when needed.

B. Registration Day – Mayfield-West Bowling Club – January 30

I. New Registration Requirement – Team Covid Safety Officer:

Each team needs to nominate a Team Covid Safety Officer for their team. There is no formal training required but they will need to police the numbers on the sidelines as per the Covid requirements at the time and ensure that the posts are wiped down before and after games. This position is NOT to be held by the team coach.

Teams cannot be registered without a nominated Covid-Safety Officer.

II. Set-up Requirements:

Support has been canvassed from the Coaches and Managers Chat. Multiple Laptops will be needed. Donna, David, Jackie, Veronica and Lauren are all available for some part of the day.

Liz Gold will be handling uniform enquiries on the day.

C. Nettyheads Preseason Sessions: These sessions have been confirmed. Players need to register online for Nettyheads to know numbers for staffing purposes. NNA have agreed to the use of courts 15-19. A Covid Safety Plan will need to be submitted in advance. Any participants outside of the Club who wish to attend will be charged a \$10 fee. Club members have priority.

ACTION: Nicole to ask NNA for a key to the toilets and to confirm if Union Street courts can be used for the Senior session on 2nd February.

Nicole to email members to ensure they understand that nomination of a Team Covid Safety Officer is required for registration.

D. Gala Day – NNA Courts – March 6. Ongoing promotion needed via Facebook, Instagram and Website. Kotara South has already been invited. Inner Glow to be invited. Organisation to be held over until the next meeting.



ACTION: Nicole to contact Inner Glow teams re Gala Day.

- E. Molycop Shirts for new players and training singlets: Molycop sponsorship supports purchasing of Club shirts for all players and all ages for 2020 & 2021. All new players will receive a Molycop Club Shirt. Training Singlets are to be bought on year by year basis.

Dwight Graham moved a motion that the Club purchase all new players in 2021 (Cadets and above) a training shirt up to a total value of \$1500. Seconded: Nick Osborne. Carried.

It is noted that it is the Club's desire that all senior players train in Club singlets but the Club's capacity to provide a singlet will need to be reviewed each year. Players leaving the Club are to be encouraged to donate their singlets for future players.

ACTION: Nicole to order training singlets as soon as possible.

- F. Sponsorship (General/GBS): A letter was submitted to Mayfield West Bowling Club for another \$3000. Verbal approval has been indicated. Extra sponsorship for 23s is also likely but will need to be defined further.

ACTION: Nicole to liaise with Mayfield West Bowling Club.

- G. Communication Officer Vacancy: Unfortunately the initial applicant for the position has withdrawn due to work commitments. A request was sent out via the Coaches and Managers Chat. One offer has been received but work commitments may limit her capacity.

ACTION: For the moment, the position will be covered by the Executive noting this is not an ideal situation. Position remains Vacant. Executive to look at head-hunting a suitable applicant.

3. Treasurer's Report: see attached.

The Treasurer moved that the report be accepted. Seconded: David Cadogan Carried

A question was raised over the Club's long-term financial balance needs. It was noted that we need to build a significant balance to place the Club in the best position to further expand our Greater Bank exposure.

ACTION: The Treasurer agreed to determine a minimum balance that needed to be maintained for good governance.

4. Other Reports

• Coaching Coordinator

- WWCC & Record of Accreditation will be updated. Some coaches were impacted by Covid restrictions last year and will need to ensure their WWCC is current.
- The Induction Brief for Coaches, Managers & Covid Safety Officers is to be formalised with two times to be flagged for attendance.



- A request was made that First-Aid training for Managers/Coaches be explored as part of the Club's overall risk management. Agreed.
- It was flagged that some new training balls may be needed to be purchased during the season.

ACTION: Jane to investigate First-Aid Training and facilitate Induction Brief/ Welcome Packs

5. Correspondence

IN	OUT	RESPONSE	ACTION
Greater Bank – passbooks no longer being used			Nil
	Request to NNA re courts for Nettyheads and Gala Day	Crts 15-19 allocated for Nettyheads sessions Gala Day approved	
Netball NSW: Come & Play Promotion			For use on Facebook from 18 January
	Emails to Di Burns re courts for Training for Waratah and Inner Glow	Request acknowledged but no specifics advised	
	Email Invitation to KSNC for Gala Day	Nil so far	
Netball NSW: Empower Play 13/1			The Club will not participate this year
Tim Crakenthorpe: Greater Cities Grants			No action required

6. New Business

- A. Chantelle Wilcox, long term member of the Club and the committee has indicated she will no longer be able to assist the Club. We want to thank Chantelle for her valuable assistance over many years. She will be missed, and we wish her well for the future.
- B. Registration Fees for Social Teams (non-training):
 The question was asked whether social teams, that do not train, should pay a lesser fee as they do not utilise lights. Historically the Club has never differentiated cost for social teams from senior teams. Club component of the fees was complex and would be difficult and subjective to isolate the cost for any single team. There was insufficient support to change the status quo.

 Nick Osborne moved that all senior fees remain the same irrespective of training commitment. No financial differentiation will be made between competitive and social teams.
 Seconded David Cadogan Carried
- C. Logo: EPS format: Some companies were not happy to use our logo in the current format. They need a vector format. Isobel can already convert the logo to the eps format. This would save the Club \$200 and was agreed was an appropriate outcome at this time. No further action required.



D. NNA – Calls for nominations:

- I. NNA Nominations for Exec/Committee
- II. NNA Scholarship Nominations (Coach, Umpiring, Admin)
- III. NNA Club Merit Award
- IV. NNA Service Award
- V. NNA AGM – Monday March 8

ACTIONS: Coaches and Managers to ensure all senior teams, (21s and above) have a representative present at the NNA meeting on March 8.

Nicole Cadogan to submit nominations for the Coach Scholarship, Umpire Scholarship and Club Merit Award.

E. Volunteer Strategy:

- I. Discussion was held around recruitment and retention of volunteers. Some ideas from the Netball South Australia Volunteers document were discussed. See attached document: Volunteer Recruitment and Retention.

ACTION: Further discussion at Governance Meeting.

- II. Coach, Manager & Team Covid Safety Officer Duty Statements will be generated and form the basis of a Welcome Pack for volunteers.

ACTIONS: Nick and Jane to Finalise Duty Statements
Jane to develop a Welcome Pack

- F. Senior Team Selection Day: The nominated selection panel will be Jane, Jackie, & Dwight. An Independent Selector will be approached. Both Cheryl Hernando and Jess Christiansen were considered suitable options.
Nick agreed to lead the warm-up, place players on court and ensure all players even court time.

ACTIONS: Jackie – check Covid rules with NNA
Jane – generate paperwork and provide running sheet prior to the day.
Jane – Contact Jess Christiansen re independent selector

- G. Game1/Parade of Banners/Club Spirit Day: As the format of the first day of the season is yet to be determined by NNA, this agenda item will be held over until the next meeting.

- H. Risk Management/Sports Safety Management Plan: A Sports Safety Management Plan is part of the Risk Management required for good governance. Preliminary documents were circulated prior to the meeting however more time is needed for their consideration. Specific questions to be asked: 1. Does it make sense? 2. Do you think the levels are relevant?

ACTIONS: For further discussion at the Governance Meeting.

7. Strategic Plan



As part of the Strategic Plan, the committee is to discuss and define Success and Sportsmanship.

- A. Definition of Success: The definition of success was limited to a Club vision as Team and Player views of success were too variable to be defined. There was a consensus that Success for the Club would be a combination of player satisfaction with their season experience, player retention and player recruitment (mostly from player promotion of a positive experience). This could be further elucidated as: Do people want to join us? Do people want to stay with us?

Another element that was voiced was Club cohesiveness as an indicator of success.

ACTION: Nick to work the above ideas into a succinct definition for further discussion at the Governance Meeting.

- B. Definition of Sportsmanship: held over to the Governance Meeting.

MEETING CLOSED: 8:53 pm

NEXT MEETING: Monday 1st March 6:30pm at Mayfield-West Bowling Club.

Please Note: Going forward, the meeting will be split into two parts. The Management Committee Meeting will address day-to-day items and the Governance Meeting will address long term issues such as Strategic Plan Objectives. The Governance Meeting will follow the Management Committee Meeting. While the two meetings will be separated, all members are welcome at both meetings.